

**OFFICIAL COUNTY COMMISSIONERS PROCEEDINGS  
JANUARY 19, 2016**

At 8 a.m. on this date, prior to the regular meeting of the Board, a presentation on healthcare forecast findings, was made by Ralph Llewellyn, CPH CHFP and Doug Montgomery, CPA of EideBailly to the Board and public.

The Board of County Commissioners met in regular session in the Commissioners Meeting Room of the Sublette County Courthouse in Pinedale, Wyoming, on this date at 9:00 a.m. with Andy Nelson, Joel Bousman, Jim Latta, Stephen Crane of the Pinedale Roundup, and Mary Lankford, County Clerk present.

Chairman Nelson led those present in the Pledge of Allegiance.

The minutes of the preceding regular meeting of January 5, 2016, were approved and ordered filed on motion by Commissioner Latta and seconded by Commissioner Bousman. The motion carried.

The official bonds were approved for Elizabeth N. Cheeney, Bookkeeper for Recreation Board, in the amount of \$5,000; Stephanie Harker, Treasurer for the Shelter Park Improvement and Service District, in the amount of \$20,000; and Cat Urbigkit, Secretary Treasurer for the Predatory Board, in the amount of \$1,000, and were approved and ordered filed with the County Treasurer.

The Board discussed the purchase of the McKee property in Bondurant. Tracy Tolbert, adjacent property owner, discussed the list of neighbor issues that has been developed, and particularly the construction of a berm on his property. When and how long the construction would take was discussed. It was moved by Commissioner Latta and seconded by Commissioner Bousman to make an offer on the property and pursue negotiations on its purchase. The motion carried.

Commissioner Bousman questioned the need for a meeting in Bondurant and Tolbert expressed his support of the County purchasing the property. Chairman Nelson stated his concern for the property and the constituents.

The status of the County Road petition was discussed for BD Boulevard. It was reported that the necessary improvements that are required for the road to become a County Road have been identified, but no action has been taken.

The Board discussed the LaBarge Creek road and the lack of proper easements.

Butch Penton, Road & Bridge Superintendent, reported on use of salt on County roads. Doug Vickrey stated his objections to too much salt on the County roads.

Skylar Wilson, County Surveyor, reported on the Rifle Range Road and Muddy Creek realignment.

Ron Gordon, Waste Management, reported that he had received the cost accounting report from Nelson Engineering, discussed the cost increase at the LaBarge Transfer Station, and the completion of the lysimeter project.

Shad Cooper, County Fire Warden, and Mike Straw, Health and Safety Officer for Unified Fire, presented a year-end report on County fire activities. It was moved by Commissioner Latta and seconded by Commissioner Bousman to approve and sign the 2015 Sublette County Community Wildfire Protection Plan. The motion carried. The Board approved the request for Cooper and Wil Gay to attend a FDIC conference in Indianapolis, and approved the use of a fire apparatus and personnel for a Line of Duty funeral in Fremont County. Cooper reported that the radio grant application has been resubmitted. Commissioner Bousman reported on a collaborative meeting with the Forest Service and State Forest representatives.

It was moved by Commissioner Bousman and seconded by Commissioner Latta to approve a malt beverage permit to Main Street Pinedale for the Winter Carnival at the Pinedale Rodeo Grounds on February 20, 2016. The motion carried.

It was moved by Commissioner Latta and seconded by Commissioner Bousman to recess the meeting for an Executive Session with Andy O'Neal, Maintenance Superintendent, County Attorney Clay Kainer, and

Deputy County Attorney Matt Gaffney, in accordance with W.S. 16-4-405(a)ii, to discuss personnel. The motion carried.

Upon the conclusion of this matter, O'Neal left the Executive Session, and it continued with Michael Blonigen, Natrona County District Attorney and Sublette County Special Prosecutor, and Mike Schaffer, Natrona County Deputy District Attorney, in accordance with W.S. 16-4-405(a)ii, to discuss personnel.

It was moved by Commissioner Latta and seconded by Commissioner Bousman to reconvene the meeting. The motion carried.

Undersheriff Mark Farrell and Capt. Wes Johnston inquired about the contracts for two Homeland Security grants submitted by the Sheriff's Department. County Clerk Mary Lankford informed the Board that only one contract in the amount of \$29,050 for an x-ray machine for Court security had been received. The Commission inquired why the applications had not been approved before submission and if the Court needed an x-ray machine. After discussion, it was moved by Commissioner Bousman and seconded by Commissioner Latta to approve and sign the contract. Farrell inquired about workers compensation for reserve officers and was informed that the County has not provided workers compensation for them.

Kenna Tanner, Search and Rescue Coordinator, with Milford Lockwood and John Kochever, representing Tip Top Search and Rescue, presented the seasonal helicopter bids for the upcoming season. It was moved by Commissioner Latta and seconded by Commissioner Bousman to award the bid to Air Resources for an AS350B3 for an estimated amount of \$409,200, beginning on June 1 and ending September 30, 2016, for a five year period with annual renewals. The motion carried.

It was moved by Commissioner Latta and seconded by Commissioner Bousman to approve the issuance of a catering permit to the Boulder Store for the Sublette County Unified Fire dinner at the Boulder Community Center on January 30, 2016. The motion carried.

The following abatement petitions and affidavits of abatement of taxes were presented on petition from the County Assessor and the State of Wyoming Board of Equalization: Lance Oil & Gas Company, \$5,319.41; and XTO Energy, Inc., \$659.95.

Old Business. Commissioner Bousman reported on the Forest Service Collaborative meeting, Wyoming Range SEIS, and discussed the purchase of property for the WCCA office in Cheyenne. The Board approved the purchase and will discuss a possible donation later.

Todd Hurd, representing Forsgren and Associates, and Maintenance Superintendent Andy O'Neal, reviewed the following projects:

1. County Attorney Building. Renovation is complete. CenturyLink has not committed to a service installation schedule. Maintenance has starting moving files and furnishings.
2. Extension Office. Footings were poured last week with the floor to be poured this week. Plans are being finalized.
3. Fire Facilities, Major Maintenance. Meeting is set for January 20<sup>th</sup> at 3 p.m. to review.

Senator Stan Cooper and Dan Dockstader and Representatives Albert Sommers and Marti Halverson discussed the upcoming legislative budget session. The Board discussed the Wyoming Construction law suit, municipal elections, AML funds, importance of WCCA and WAM working together during the budget, the WCCA legislative list, coal leases, electronic notification for property taxes bill, and County permanent trust fund.

It was moved by Commissioner Bousman and seconded by Commissioner Latta to adopt Resolution No. 16-100284N amending the Sublette County Employee's handbook regarding employee benefits while on unpaid leave. The motion carried.

Accounts Payable audited and approved for payment:

LAKE, JESSE K. 110.00 / ACCO BRANDS DIRECT 44.60 / ADAMS CONCRETE, INC. 9,571.50  
ADAMSON POLICE PRODUCTS 43.00 / ABACUS DATA SYSTEMS INC. 3,360.00 GREGORY F.  
ALLEN 30.00 / ALSICO 175.12 / ALTITUDE DRUG LLC 1,759.07 ARNOLD MACHINERY  
COMPANY 2,190.70 / AMERIGAS 1,242.85 AMERICAN HEALTH & SAFETY INSTITUTE 108.26 /

KATHRYN ANDERSON 602.46 ANN FEAR REAL ESTATE APPRAISALS 350.00 / A TO Z  
HARDWARE 508.38 BECKER ARENA PRODUCTS INC 593.77 / BELVEAL'S SIGNS 185.00  
BELVEAL'S BODY SHOP 99.00 / JULIE BELL 38.00 / B-N-C TRASH SERVICE INC. 190.50 BOB  
BARKER COMPANY, INC. 174.14 / BOBCAT OF THE BIG HORN BASIN 127.99 JOEL E.  
BOUSMAN 518.24 / BRENT A BLUE, M.D. 990.00 BUCKY'S OUTDOOR, L.L.C. 784.81 / BURNEY  
& COMPANY 20.34 / LANDON CALL 42.91 CALL2TEST 44.10 / CARDWELL DISTRIBUTING  
INC 16,294.77 / CAROLINA SOFTWARE 450.00 CASTLE ROCK PINEDALE 1,344.55 /  
CONSOLIDATED ELECTRICAL DIST 3,676.30 CENTURYLINK 2,379.06 / CLASS C SOLUTIONS  
327.08 / CLEAN WASH LAUNDROMAT 112.00 CONRAD & BISCHOFF INC. 7,931.19 / COOPER,  
SHAD 672.19 CRANK LEGAL GROUP, P.C. 837.50 / D.A. SCREENING 85.00 DAVIS & CANNON,  
LLP 250.00 / DAVES ELECTRONICS 6,087.91 DE LAGE LANDEN FINANCIAL 151.80 / DELL  
MARKETING LP 889.14 DEPARTMENT OF HEALTH 24,287.13 / WY DEPT OF REVENUE 36.24  
DEPARTMENT OF FIRE PREVENTION 75.00 / DIRECTV 119.81 DIVE RESCUE  
INTERNATIONAL INC 332.62 / DURA-BILT TRANSMISSIONS 1,656.59 DUSTBUSTERS, INC.  
56,229.32 / ENERGY LABORATORIES INC. 1,821.00 MICHAEL F. ENRIGHT 375.00 /  
ELECTRICAL WHOLESALE SUPPLY 61.34 F.B.MCFADDEN WHOLESALE 773.30 / FIRE  
ENGINEERING COMPANY 16,541.00 FERRELLGAS 1,277.71 / FEW INVESTMENTS, LLC  
3,856.54 FIRST AMERICAN TITLE COMPANY 705.00 / FIRST CHOICE FORD 3,813.88  
FLEETPRIDE 720.84 / FREMONT MOTOR ROCK SPRINGS INC 621.23 FORSGREN ASSOCIATES  
INC. 9,299.50 / FREEDOM FIGHTERS 1,165.00 FRONTIER FORD 25.00 / GALLS, LLC 25.00 /  
GENERAL DYNAMICS C4 SYSTEMS 40.00 GET WESTERN ELECTRIC LLC 6,635.38 / GLOBAL  
EQUIPMENT COMPANY 890.49 F. GASTON GOSAR 190.00 / GRAINGER 157.41 / GREENWOOD  
LAW OFFICE 573.48 GREENWOOD MAPPING, INC. 2,947.50 / GSG ARCHITECTURE 3,490.00  
HAMILTON, JUSTIN 18.51 / MATT HANSEN 47.68 / SPENCER HARTMAN 49.28 HIGH  
COUNTRY BEHAVIORAL HEALTH 8,750.00 / HONNEN EQUIPMENT CO. 4,175.42 IAFC  
MEMBERSHIP 259.00 / IDAHO FALLS PETERBILT, INC. 5,029.15 INFINITY POWER &  
CONTROLS, LLC 205.36 / INTERSTATE BATTERIES OF 223.90 JACK'S BUMPERS 2,235.00 /  
JACK'S TRUCK & EQUIPMENT 44.00 J DIAMOND INDUSTRIES LLC 2,250.00 / JACKSON HOLE  
COMMUNITY 660.00 JOHN THOMAS JOHNSTON 1,300.00 / RONALD KAMP 142.00 / ANGELA  
KOLIS 137.12 LARRY H MILLER JEEP DODGE 50.18 / LARRY H. MILLER 84.05 / LBISAT LLC  
246.00 HELENA LINN 744.07 / LITTLE AMERICA 37.50 / LOWER VALLEY ENERGY 354.30 M &  
M TRANSFER INC. 110.00 / ANDREW MACKENZIE 38.48 / MIDWAY MALL 175.80 JAMES  
MITCHELL 16.13 / JANET MONTGOMERY 1,497.41 / MOOSELY MAILBOXES 293.26 FRANK  
MORRISON 50.00 / JASPER MUNNS 37.50 MOUNTAIN WEST ELECTRIAL SERVICES, 9,850.00 /  
N.A.D.A.APPRAISAL GUIDES 219.00 OFFICE ALLY 19.95 / OFFICE DEPOT 175.18 / OFFICE  
OUTLET 2,251.99 GLENN OWINGS 285.92 / PACIFIC STEEL & RECYCLING 5,037.44 PUBLIC  
AGENCY TRAINING COUNCIL 695.00 / PETERBILT OF WYOMING 1,217.09 PINEDALE AUTO  
SUPPLY 2,601.96 / PINEDALE GLASS & MORE 310.00 PINEDALE LUMBER 652.97 / PINEDALE  
NATURAL GAS CO. 68.60 / PINEDALE RENTAL 149.99 PLAINSMAN PRINTING & SUPPLY  
400.39 / POLYGRAPHS ETC, LLC 2,133.00 PORTER LEE CORPORATION 1,050.00 / PROFORCE  
LAW ENFORCEMENT 2,856.40 QUESTAR GAS 3,834.01 / QUILL CORPORATION 1,801.46 /  
REBEL AUTO PARTS 1,508.82 RED DESERT INSTACARE 2,500.00 / RENDEZVOUS POINTE  
19,009.00 RIDLEY'S FAMILY MARKETS 922.95 / RIO VERDE ENGINEERING 54,227.64 ROCKY  
MOUNTAIN POWER 20,615.23 / ROCKY MOUNTAIN WASH, LLC 329.50 ROBIN SCHAMBER  
228.12 / SATCOM GLOBAL LTD. 277.56 / JENESS SAXTON 433.02 SUBLETTE COUNTY 4-H  
600.00 / DON SCHOOLEY 50.00 SUBLETTE COUNTY PAYROLL ACCT 200,000.00 / SUBLETTE  
COUNTY RURAL HEALTH 1,457.00 SEARLES, KRIS 63.44 / SEMI SERVICE INC. 1,751.50 /  
SHARON'S ALTERATIONS 54.00 SHADOW MOUNTAIN WATER OF WY 283.80 / SKAGGS  
COMPANIES, INC. 461.95 SOLID WASTE TRAINING INSTITUTE 75.00 / SOUTHWEST  
SUBLETTE COUNTY 85,797.50 SPILLMAN TECHNOLOGIES, INC. 3,027.00 / SPRINGHILL  
SUITE - CHEYENNE 1,068.00 STOCKMAN'S RESTAURANT 128.55 / MIKE STRAW 47.20  
SUBLETTE COMMUNICATIONS, INC. 2,432.00 / SUBLETTE EXAMINER 74.00 SUBLETTE  
TRADER 1,456.07 / SYRBERUS, INC. 1,852.50 TASER TRAINING ACADEMY 200.00 / TEAM  
LABORATORY CHEMICAL CORP. 2,346.00 TEGELER & ASSOCIATES 15,274.00 / SHANE  
TEMPLAR 330.00 THOMSON REUTERS-WEST 1,355.40 / RICHARD THOMAS 40.79 / TIME  
PAYMENT CORP 59.95 THE TIRE DEN, INC. 1,350.80 / THE MASTER'S TOUCH, LLC 163.68  
TOWN OF MARBLETON 295.26 / TOWN OF PINEDALE 4,617.25 TRANS UNION RISK AND  
ALTERNATIVE 112.00 / TRI-COUNTY SANITATION, INC. 450.00 TETON YOUTH & FAMILY  
SERVICES 9,882.00 / ULINE 416.47 / UNION TELEPHONE 47.75 UNITED SERVICE AND SALES,  
INC 510.74 / VERIZON WIRELESS 200.05 VOIANCE LANGUAGE SERVICES 2.25 / WYOMING  
ALL HAZARDS ASSOCIATION 25.00 WARNER TRUCK CENTER 170.41 / WAXIE SANITARY  
SUPPLY 1,881.67 WAZITECH TECHNICAL SOLUTIONS 6,350.00 / WEST BANK SANITATION

105.82 WYOMING CLERKS OF DISTRICT 125.00 / WYOMING DEPT OF TRANSPORTATION  
5.00 WY DEPT OF TRANSPORTATION 1,013.69 / WEIDNER FIRE 3,539.58 WESTERN STATES  
396.04 / WEX BANK 682.51 / WHISLER CHEVROLET CO.,INC. 6,395.88 DEVON WIESER 34.23 /  
WIND RIVER WEB SERVICES LLC 110.00 WIRELESS ADVANCED COMMUNICATIONS, 544.99  
/ WILSON LAND SURVEYING 1,344.00 WIND RIVER ARCHERS 220.48 / WYOMING DEPT OF  
AGRICULTURE 75.00 WYOMING MACHINERY COMPANY 9,955.67 / WYOMING.COM 10.00  
WYOMING TAXPAYERS ASSOCIATION 195.00 / XEROX CORPORATION 3,328.75

There being no further business, the meeting was adjourned at 3:00 p.m.

BOARD OF COUNTY COMMISSIONERS  
SUBLETTE COUNTY, WYOMING

/s/ Andrew G. Nelson, Chairman

Attest:

/s/ Mary L. Lankford, County Clerk