

## OFFICIAL COUNTY COMMISSIONERS' PROCEEDINGS

October 5, 2021

The Board of County Commissioners met in regular session in the Commissioners Meeting Room of the Sublette County Courthouse on this date at 9:00 a.m. with Joel Bousman, Tom Noble, Doug Vickrey, Sam White, Dave Stephens, Matt Gaffney, Clayton Melinkovich, Brady Oltman, representing the Pinedale Roundup, and Carrie Long, County Clerk, present.

The agenda was approved on motion by Commissioner Noble, with the deletion of Todd Hurd and the addition of the resignation of the Sanitarian. Commissioner White seconded the motion. Motion carried.

The minutes of the preceding meeting on 9-20-21 were approved and ordered filed on motion by Commissioner White, seconded by Commissioner Vickrey. Motion carried.

Billy Pape, Road & Bridge, met with the Board to update on activities. Mike Oltman, U.S. Forest Service, updated the Board on Schedule A activities. The specific areas of improvement are Green River Lakes Road / Union Pass with funds available of approximately \$200,000 and an area in the vicinity of Clark's Draw / Sandy Marshall, in an amount of \$80,000 left over to use for improvements on the lower section of the road. Oltman stated a modification with the current contract with Teletractors should suffice in moving forward with the additional improvements.

Mike Jackson, Rio Verde Engineering, stated his office has made contact with BLM for input on Calpet road situation, waiting on coordination of dates and times for meetings.

Jackson also discussed an easement for a gas line in the golf course area to a residential area. The Board directed Jackson to proceed with a full utility easement.

Matt Gaffney, County Administrator, discussed two items with the Board:

- Upon motion by Commissioner White, approval was given to advertise for an Executive Director for the Visitor Center for a two-year contract not to exceed \$50,000 per year with \$50,000 of funds coming from Enviremedial Revenue and contingent on funding from the towns as well. Commissioner Vickrey seconded the motion. Motion carried with Commissioner Noble recusing from voting due to being a member of the Visitor Center Board.
- It was moved by Commissioner Noble, seconded by Commissioner Stephens to advertise the vacant Sanitarian position. Motion carried.

A motion was made by Commissioner Noble, seconded by Commissioner Vickrey to convene to Executive Session pursuant to W.S. 16-4-405(a)(iii)(ix). Motion carried.

Upon reconvening open session, a motion was made by Commissioner Noble, seconded by Commissioner Stephens directing Matt Gaffney and Clayton Melinkovich to work with the Insurance company to recover all costs associated with the Rendezvous Point fire. Motion carried.

There was a motion from Commissioner Noble, seconded by Commissioner White to allow Gaffney and Melinkovich to finalize the Rendezvous Point fire conversation with the Sublette Center. Motion carried.

Clayton Melinkovich, Deputy County Attorney, presented contracts for the Board's review.

- Commissioner Noble made a motion to approve a use agreement and a contract for the Big Piney Library to utilize the recreation center and the school during the remodel of the Big Piney Library. Commissioner White seconded the motion. Motion carried.
- The contract with a 3<sup>rd</sup> party service provider for telephone service was tabled until the next meeting.

Robin Clover, representing SAFV, read the Domestic Violence Awareness Month Resolution. Commissioner Noble made a motion to designate October 2021 as Domestic Violence Awareness Month. Commissioner Stephens seconded the motion, motion carried.

Clayton Melinkovich, Dave Doorn and Tonia Hoffman discussed matters involving the Hospital District.

Mike Crosson, County Attorney, advised the Board he had a vacant position in his office and in order to fill the position, he would need to raise the current salary amount. This increase could be absorbed in the current budget but would force an increase in next year's budget. The Board was okay with the increase.

Dennis Fornstrom, Planning & Zoning, presented a Request for a Vacation of a Subdivision Road & Utility Easement. A motion was made by Commissioner White, seconded by Commissioner Noble to approve the application from Mark Anselmi and Regina Anselmi requesting a Vacation of the "Ranch Road Easement" within the Wind River Ranches Large Tract Development. Motion carried.

It was moved by Commissioner White, seconded by Commissioner Stephens to convene to Executive Session pursuant to W.S. 16-4-405(a)(x). Motion carried.

Upon reconvening open session, a motion was made by Commissioner Noble allowing Fornstrom to make an offer of employment under the pay scale of the Chief Deputy Salary Schedule. Motion carried with Commissioner Vickrey voting nay.

Payroll, in the amount of \$1,027,694.68, was approved on motion by Commissioner White, seconded by Commissioner Vickrey. Motion carried.

Accounts Payable, in the amount of \$513,744.95, was approved by Commissioner White, seconded by Commissioner Noble. Motion carried.

ACCESS DOOR SYSTEMS, LLC 2,400.00 / ADP,LLC 1,183.56 ALERT-ALL CORPORATION 594.00 / ALL AMERICAN FUEL COMPANY, INC. 6,707.46 AMAZON CAPITAL SERVICES 338.81 / AMAZON 2,230.44 / ARROWHEAD FORENSICS 343.60 A TO Z HARDWARE 91.06 / AT&T 25.38 / MARIA BIGGS 53.01 / TRAVIS BING 30.00 BLACK WIDOW ARENA DRAG 774.50 / BOB BARKER COMPANY, INC. 48.80 / BOMGAARS 215.21 JOEL BOUSMAN 776.36 / BUCKY'S OUTDOOR, L.L.C. 21.98 / JEN BURTON 40.00 CANYON TRUCK UPFITTERS 568.00 / CENTURYLINK 1,657.30 / CENTURYLINK 130.80 CENTURYLINK 650.00 / CMC 150.96 / CNA SURETY 100.00 COMPUTER PROJECTS OF IL., INC 360.00 / COMMERCIAL TIRE 3,721.68 CONRAD & BISCHOFF INC. 33,724.98 / CURTIS COVILL 120.96 / D.A. SCREENING 135.00 DIRECTV 146.99 / DJ&A, PC 2,952.32 / DOMINION ENERGY 145.42 DEPT OF WORKFORCE SERVICES 26,093.29 / ROBERT DOYLE 9,094.00 D. SWAIN DESIGN 2,487.50 / DUSTBUSTERS, INC. 66,625.14 EAGLE UNIFORM & SUPPLY CO. 155.91 / FASTENAL COMPANY 554.98 FIRE ENGINEERING COMPANY 2,035.00 / FLEETPRIDE 296.17 FORSGREN ASSOCIATES INC. 8,198.26 / GALLS, LLC 80.00 GET WESTERN ELECTRIC LLC 155.89 / GRANT GOLDEN 427.12 / GRAINGER 191.35 GREENWOOD MAPPING, INC. 2,565.00 / SHAWN HAMBY 480.00 / HELEN HEGARDT 1,041.67 HOBACK LAW LLC 556.75 / HOLIDAY INN - BOISE 498.33 / JET ICE 6,341.81 J. J. KELLER 96.90 / JANNA LEE 1,537.41 / L. N. CURTIS & SONS 523.75 M & M TRANSFER INC. 14,482.08 / MHL SYSTEMS 2,890.00 / MMSGs 74.36 MODERN PRINTING COMPANY 143.87 / MPH INDUSTRIES, INC 26.08 JACLYN NELSON 134.40 / OFFICE DEPOT 87.61 / OTIS ELEVATOR COMPANY 2,351.52 OVERHEAD DOOR COMPANY OF 405.00 / PACIFIC OFFICE AUTOMATION 161.00 PACIFIC STEEL & RECYCLING 512.13 / BILLY E. PAPE 379.00 EMILY PARAVICINI 685.25 / PUBLIC AGENCY TRAINING COUNCIL 675.00 PERFORMANCE TECH, LLC 1,967.25 / PETERBILT OF WYOMING 2,230.27 PREVENTIVE HEALTH AND SAFETY 184.00 / PINEDALE AUTO SUPPLY 39.28 PINEDALE GLASS & MORE 80.00 / PINEDALE NATURAL GAS CO. 4,334.43 PLAINSMAN PRINTING & SUPPLY 1,116.10 / POC NETWORK TECHNOLOGIES 7.50 CRYSTAL POTTER 60.00 / CHRIS WEBB 1,091.02 / PUBLIC SAFETY CENTER 99.44 QUILL CORPORATION 1,319.70 / REED SMITH LLP 2,003.55 RENDEZVOUS POINTE 6,440.00 / ROCKY MOUNTAIN OILFIELD WAREHOUSE 1,855.40 ROCKY MOUNTAIN POWER 11,910.97 / ROCKY MOUNTAIN COMPETITIVE SOLUTION 496.59 ROCKY MOUNTAIN YETI PINEDALE 406.36 / JENESS SAXTON 112.27 SUBLETTE COUNTY 4-H 357.00 / SUBLETTE COUNTY RURAL HEALTH 6,157.00 / SEARLE BROS CONSTRUCTION CO 157,887.91 SHADOW MOUNTAIN WATER OF WY 15.00 / SIMPLOT TURF & HORTICULTURE DENVER 405.00 SUBLETTE CENTER 35,150.00 / SW SUBLETTE PIONEERS 4,913.00 T & L SALVAGE & REPAIR 100.00 / TOBY TERRELL 52.62 / THOMSON REUTERS-WEST 876.76 TIME PAYMENT CORP 330.00 / THE TIRE DEN, INC. 808.19 THE MASTER'S TOUCH, LLC 2,415.32 / TOWN OF MARBLETON 1,580.26 TODD R. LIEBELT 216.85 / ULINE 296.44 / UNION TELEPHONE 324.20 UNIVERSITY OF WYOMING 5,608.50 / UNIVERSITY OF UTAH BILLING 395.35 VERIZON WIRELESS 4,890.41 / VISIONARY COMMUNICATIONS INC 462.05 WAXIE SANITARY SUPPLY 1,775.00 / WY DEPT OF TRANSPORTATION 4.00 DAVID WEBER 7,651.85 / WEX BANK 212.95 / WH SERVICES, LLC 1,064.50 WILLIAMS AUTOMOTIVE INC. 134.22 / WYOMING LAW ENFORCEMENT ACADEMY 1,148.50 WOMBOLD, KELLY 45.00 / WESTERN WYOMING COMMUNITY COLLEGE 1,100.00 WYOMING MACHINERY COMPANY 6,490.27 / WYOMING STATE BAR 100.00 XEROX CORPORATION 2,387.42 / XYLEM DEWATERING SOLUTIONS, INC. 2,447.06 PACIFIC OFFICE AUTOMATION 285.57 / CENTURYLINK 16,420.51

Bonds for Ashely Jones (Deputy Clerk / Town of Marbleton) and Valerie Williams (Treasurer / Big Piney Cemetery District) were approved on motion by Commissioner Noble, seconded by Commissioner White. Motion carried.

Shawn Hamby, Deputy Assessor, presented a tax roll correction in the amount of \$321.64.

A Catering Permit for the Marbleton Liquor Store was approved for a Corn Hole Tournament that occurred on 9/25/21 at the Fairgrounds by motion from Commissioner Noble, seconded by Commissioner White. Motion carried.

The Board discussed scholarship selection process and requested County Clerk, Carrie Long; Deputy County Clerk, Jeness Saxton; and Deputy County Attorney, Clayton Melinkovich research best practices and options for scholarship selection to be presented at the next regular Board meeting.

Carrie Long, County Clerk, presented the FY22 online Budget Book and updated the Board on redistricting discussions within region 10.

Mike Crosson, County Attorney, was appointed the 'point of contact' regarding the statewide opioid settlement.

The Commissioners discussed old business.

Meeting adjourned at 2:15 p.m.

BOARD OF COUNTY COMMISSIONERS  
SUBLETTE COUNTY, WYOMING

/s/ Joel Bousman, Chairman

Attest:

/s/ Carrie S. Long, County Clerk