

OFFICIAL COUNTY COMMISSIONERS' PROCEEDINGS

JULY 6, 2021

The Board of County Commissioners met in regular session the Commissioners Meeting Room of the Sublette County Courthouse on this date at 9:00 A.M. with Joel Bousman, Tom Noble, Doug Vickrey, Sam White, Dave Stephens, Matt Gaffney, Clayton Melinkovich, Brady Oltman representing the Pinedale Roundup, and Carrie Long, County Clerk, present.

Chairman Bousman led those present in the Pledge of Allegiance.

It was moved by Commissioner Vickrey, seconded by Commissioner White to approve the agenda. Motion carried.

The minutes from the Budget meetings held on June 2 – 4 were approved and ordered filed on motion by Commissioner Stephens, seconded by Commissioner White. Motion carried.

The minutes from the prior regular session held on June 15 were approved and ordered file on motion by Commissioner Vickrey, seconded by Commissioner Stephens. Motion carried.

Accounts payable, in the amount of \$851,408.44, was approved on motion by Commissioner Noble, seconded by Commissioner Stephens. Motion carried.

AMERICAN FAMILY LIFE ASSURANCE 4,471.59 / SUBLETTE COUNTY PAYROLL ACCT 2,400.00 GREAT-WEST TRUST COMPANY, LLC 11,811.50 / SUBLETTE COUNTY PAYROLL ACCT. 396.25 SUBLETTE COUNTY PAYROLL 5,853.43 / 056-NCPERS WYOMING 176.00 NEW YORK LIFE 1,281.81 / SUBLETTE COUNTY PAYROLL ACCT 347,275.30 SUBLETTE CO PAYROLL ACCT 51,332.83 / SUBLETTE COUNTY 1,000.00 / VALIC 58.82 WYOMING RETIREMENT SYSTEM 1,500.00 / WYOMING RETIREMENT SYSTEM 167,044.41 ABS ARCHITECTURAL 5,836.50 / ADAMS CONCRETE, INC. 36,038.00 / ADP,LLC 1,795.46 AIRGAS USA, LLC 318.96 / AJR CONCEPTS 163.65 / AMAZON CAPITAL SERVICES 271.10 AMAZON 586.65 / AMSTERDAM 797.70 / A. PLEASANT CONSTRUCTION 38,592.18 AS LV, INC 32,952.00 / A TO Z HARDWARE 75.44 / AT&T 25.00 / TRAVIS BING 120.00 TRAVIS BINGHAM 945.96 / BK TECHNOLOGIES, INC 13,426.05 BLACK MOUNTAIN RENTALS INC 627.61 / BLACK WIDOW ARENA DRAG 700.50 BOB BARKER COMPANY, INC. 214.76 / BOMGAARS 958.20 / BRIANNE BROWER 1,694.59 BUCKY'S OUTDOOR, L.L.C. 385.03 / CANYON TRUCK UPFITTERS 548.00 ROBIN CARNES 42.56 / CONSOLIDATED ELECTRICAL DISTRIBUTOR 383.67 CENTURYLINK 19,385.42 / CENTURYLINK 2,182.77 / CLEAN WASH LAUNDROMAT 115.64 COMMERCIAL TIRE 17,659.36 / CONRAD & BISCHOFF INC. 57,574.85 CONTROL SOLUTIONS, INC. 66.18 / CONTINENTAL WESTERN GROUP 307.00 JOSHUA COOPER 1,026.68 / COURTYARD MARRIOTT - CASPER 96.00 CPS DISTRIBUTORS, INC. 188.27 / CASSIE CRUMPTON 2,712.93 / D.A. SCREENING 85.00 DAVES ELECTRONICS 1,000.00 / DEKRA-LITE 4,414.70 / DELL MARKETING LP 8,472.29 DEQ, AIR QUALITY DIVISION 100.00 / DIRECTV 153.24 / DJ'S GLASS PLUS 250.00 DNOW L.P. 765.62 / DOMINION ENERGY 518.65 / DEPT OF WORKFORCE SERVICES 22,757.51 ROBERT DOYLE 6,877.00 / D. SWAIN DESIGN 3,035.75 EAGLE UNIFORM & SUPPLY CO. 450.78 / ELIZABETH CRUMP 15.59 F.B.MCFADDEN WHOLESALE 146.30 / FIRST AMERICAN TITLE COMPANY 300.00 FLOYD'S TRUCK CENTER 654.61 / FORSGREN ASSOCIATES INC. 14,156.99 DENNIS FORNSTROM 15.59 / FREEDOM FIGHTERS 93.00 / GALLS, LLC 622.09 GET WESTERN ELECTRIC LLC 5,071.82 / GLAXOSMITHKLINE PHARMACEUTICALS 2,646.32 GREENWOOD MAPPING, INC. 6,885.00 / HIGH COUNTRY BEHAVIORAL HEALTH 5,000.00 HELEN HEGARDT 1,041.67 / HEIMAN INC 18.08 / I & J BUILDERS LLC 4,250.00 INTERSTATE BATTERIES OF 126.95 / JEN MATOSKY 113.71 / JOHN BARKLOW 1,363.10 JOHNSON CONTROLS 15,855.00 / KENCO CORPORATION 2,928.98 / STEVE KIPP 1,036.94 KENWORTH SALES COMPANY 918.26 / MARY L. LANKFORD 166.19 LEGEND HYDROVACING, INC 920.00 / LEO RILEY & CO. 10,500.00 L. N. CURTIS & SONS 456.00 / LONG BUILDING TECHNOLOGIES, INC 17,035.54 LR COMMUNICATIONS, INC. 118.00 / M & M TRANSFER INC. 26,882.33 MATTHEW BENDER & CO., INC. 225.31 / MIDWAY MALL 109.02 / JAMES MITCHELL 48.49 MMSGs 591.34 / MODERN PRINTING COMPANY 270.87 / MOOSELY MAILBOXES 643.81 MSC INDUSTRIAL SUPPLY CO 154.39 / NO HASSLE AUTO GLASS,LLC 684.55 NYC GRAPHICS, INC 350.75 / OFFICE OUTLET 343.99 / OTIS ELEVATOR COMPANY 6,384.60 OXYGEN FORENSICS INC 2,899.00 / PACIFIC OFFICE AUTOMATION 161.00 PACIFIC STEEL & RECYCLING 453.60 / EMILY PARAVICINI 719.60 / PARTS TOWN 225.44 PUBLIC AGENCY TRAINING COUNCIL 700.00 / PERFORMANCE TECH, LLC 4,703.47 PETERBILT OF WYOMING 2,722.55 / PINEDALE AUTO SUPPLY 143.79 PINEDALE GLASS &

MORE 300.00 / PINEDALE NATURAL GAS CO. 2,973.13 PINEDALE ROUNDUP 2,240.63 / POC NETWORK TECHNOLOGIES 1.50 POPCORN SOUP DESIGNS, LLC 42.00 / PREVENT FIRE LLC 907.00 PREMIER SITE DEVELOPMENT, LLC 22,587.00 / PRIORITY DISPATCH 1,400.00 PRORIDER, INC 97.60 / QUILL CORPORATION 1,358.01 / REBEL AUTO PARTS 71.05 REDWOOD TOXICOLOGY LABORATORY 475.00 / RENDEZVOUS POINTE 15,960.00 RETAIL ACQUISITION & DEVELOPMENT 100.40 / RIDLEY'S FAMILY MARKETS 230.68 RIO VERDE ENGINEERING 30,970.76 / RIVERA LODGE 72.00 RIVER OAKS COMMUNICATIONS CORP 971.00 ROCKY MOUNTAIN OILFIELD WAREHOUSE 34,165.79 / ROCKY MOUNTAIN POWER 10,650.78 ROCKY MOUNTAIN WASH, LLC 40.00 / MATTHEW J. ROBINETTE 187.52 ROCKY MOUNTAIN COMPETITIVE SOLUTION 404.56 / ROCKY MOUNTAIN YETI PINEDALE 141.70 ROCKY MOUNTAIN YETI 1,003.25 / ROCK SPRINGS WINNELSON 693.79 RUGGED MOUNTAIN AVIATION, LLC 59,165.00 / SAFETY SUPPLY & SIGN CO. INC 16,550.00 S.A.M. SERVICES, LLC 1,674.00 / SANOFI PASTEUR 1,170.59 SUBLETTE COUNTY 4-H 1,124.93 / SUBLETTE COUNTY CHAMBER OF COMMERCE 2,368.50 SEMI SERVICE INC. 1,100.18 / SHADOW MOUNTAIN WATER OF WY 38.50 SIMPLOT TURF & HORTICULTURE DENVER 420.00 SIRCHIE FINGER PRINT LABORATORIES 502.49 / SUBLETTE COUNTY CONSERVATION 9,396.91 STITCHIN POST 336.50 / ST. JOHN'S MEDICAL CENTER 81.00 SUBLETTE COMMUNICATIONS, INC. 15.00 / SUBLETTE EXAMINER 1,125.00 KENNA TANNER 1,024.90 / TEAM LABORATORY CHEMICAL, LLC 1,713.00 TOBY TERRELL 312.46 / TETON RENTAL 122.00 / TIME PAYMENT CORP 330.00 THE TIRE DEN, INC. 96.00 / THE MASTER'S TOUCH, LLC 328.69 TRI STATE OIL RECLAIMERS 450.00 / TRISHA SCOTT CMT, LPC 63.83 KARSON TURNER 351.28 / UINTA COUNTY EXTENSION 122.00 / UNION TELEPHONE 1,469.86 UNITED STATES POSTAL SERVICE 308.00 / VALLEY WIDE COOPERATIVE 30.04 VERDE ENVIRONMENTAL TECHNOLOGIES, I 856.00 / VERIZON WIRELESS 389.19 TIM SWANSON 299.98 / WAXIE SANITARY SUPPLY 2,041.58 WAZITECH TECHNICAL SOLUTIONS 92,113.35 WYOMING COUNTY ASSESSORS ASSOCIATIO 290.00 / WY DEPT OF TRANSPORTATION 4.00 WEIDNER FIRE 10,408.05 / WESTECH EQUIPMENT 995.11 WESTATE MACHINERY COMPANY 4,844.00 / WESTERN TIRE RECYCLERS LLC 6,844.00 WEX BANK 985.07 / WH SERVICES, LLC 892.50 / WILLIAMS AUTOMOTIVE INC. 216.38 WILSON LAND SURVEYING 275.00 / WYOMING MACHINERY COMPANY 64,515.19 WYODATA SECURITY INC 180.00 / WYOMING STATE FORESTRY - SHOP 31.86 WYOMING SIGNS, LLC 708.75 / XEROX CORPORATION 2,385.02 XYLEM DEWATERING SOLUTIONS, INC. 2,447.06 / PACIFIC OFFICE AUTOMATION 281.70

Billy Pape, Road & Bridge, updated the Board on Activities.

Mike Jackson, Rio Verde Engineering, updated the Board on the progress of the Daniel Fire Hall / Road & Bridge Building.

Eric Sackett, Rio Verde Engineering, updated the Board on Cottonwood Ryegrass Road project. He also updated on landfill projects.

Doug Linn and Joel Kosterman, Bureau of Land Management, discussed the current drought and the impact on grazing permits.

Matt Gaffney, County Administrator, presented a Resolution establishing a Visitor Center Board. It was moved by Commissioner Noble, seconded by Commissioner Stephens to accept the Resolution. Motion carried.

It was moved by Commissioner Noble, seconded by Commissioner White to adjourn to Executive Session pursuant to W.S/ 16-4-405(a)(ix). Motion carried.

The Board resumed regular session with a motion from Commissioner Stephens to reimburse Blue Cross Blue Shield for non-covered medical expenses up to the current stop loss amount. Commissioner Noble seconded the motion. Motion carried.

The draft of the Federal and State Land Use Policy Plan was approved on motion by Commissioner Noble, seconded by Commissioner White. Motion carried.

Clayton Melinkovich, Deputy County Attorney, along with Shad Cooper, Fire Warden, presented a draft resolution for stage one fire restrictions. It was moved by Commissioner White, seconded by Commissioner Noble to approve the Resolution. Motion carried.

Melinkovich also presented the Town Fire Contracts for approval. It was moved by Commissioner Noble, seconded by Commissioner Stephens to approve the contracts with the same fees as the previous year. Motion carried.

It was moved by Commissioner Noble, seconded by Commissioner Stephens to approve the FY22 Annual Compensation Agreement regarding the 4H Extension Coordinator. Motion carried.

Rachel Weksler, representing the Rural Health Care District, presented a Resolution dissolving the Sublette County Rural Health Care District. It was moved by Commissioner Noble, seconded by Commissioner White to approve the Resolution dissolving the special district. Motion carried.

In accordance with the public notice published in the Pinedale Roundup on July 2, public hearing was held for the transfer of funds in the amount of \$426,218.84; from Unanticipated General Fund Revenue, \$56,000.00; from Communications/IT Depreciation Reserve, \$113,741.30; from County Road & Bridge Projects Depreciation Reserve, \$16,428.68; from Human Services Depreciation Reserve, \$32,037.86; from Budget Reserve Acct Depreciation Reserve, \$16,775.45; Fire Reserve-Wildland Fire, \$191,235.55; to supplement the following accounts: Fire Reserve-Wildland Fire, \$6000.00; Health Care Depreciation Reserve, \$50,000.00; Emergency Management-Vehicle Maintenance, \$9,775.45; General Accounts-FICA, Insurance, & Retirement, \$23,223.02; General Accounts-SIRS, \$113,741.30; General Accounts-FS Schedule A, \$8,768.50; General Accounts-Scholarship, \$24,500.00; General Accounts-Roosevelt Fire Damage, \$7,000.00; General Accounts-Title 25, \$7,537.86; General Accounts-Trappers Pointe R&B, \$7660.18; Fire Warden-Wildland Fire Payroll, \$159,828.11; Fire Warden-Wildland Fire Expenses, \$8,184.42. It was moved by Commissioner White, seconded by Commissioner to approve Resolution No. 21-100418B.

Janna Lee, Public Health, met with the Board to discuss Public Health space needs. Discussion with Dave Doorn indicated the Public Health building would be required to be demolished in order to accommodate the current Hospital plans. Chairman Bousman requested the Hospital architect come to the next Commission meeting to explain the proposed building plans.

Melinkovich informed the Board consent would need to be granted from the Board of County Commissioners to the Sublette County Hospital District in order for the Hospital District to enter into a management agreement with Star Valley Health pursuant to W.S. 18-8-108. Commissioner Noble made a motion to grant consent with a second from Commissioner White. Motion carried.

A Resolution appointing a Special Prosecutor from the Uinta County Attorney's Office was approved on motion by Commissioner Noble, seconded by Commissioner Vickrey. Motion carried.

Melinkovich stated the contract with Rendezvous Point to provide meals for the Detention Center needed to be approved as well. He stated the contract was the same as previous year with a reduction from 15 minimum meals to 12. Commissioner Vickrey made a motion to approve the contract, seconded by Commissioner Stephens. Motion carried.

Dennis Fornstrom, Planning and Zoning, met with the Board to request approval on two items. The first item of business was an application from Doug & Virginia Mika, and Union Telephone Co. requesting a Conditional Use Permit to allow for the construction of a 50 ft. Broad Band Communication Tower to be located on Tract B of the Lambeth Lot Division in Daniel, Wyoming. It was moved by Commissioner Noble, seconded by Commissioner White to approve the application. Motion carried.

The second item from Fornstrom was a Conditional Use request from Ian Schroth of the Elk Horn Bar & Grill to allow for a RV Campground to be located on said property. Several conditions were attached to the recommended approval. After discussion with the public and Fornstrom, Chairman Bousman instructed Fornstrom to meet with members of the public and Schroth for a possible discussion and compromise on the conditions.

Emily Paravicini, Treasurer, met with the Board to review the Exemption Applications. It was moved by Commissioner Noble, seconded by Commissioner Stephens to table the discussion until the next meeting. Motion carried.

It was moved by Commissioner White, seconded by Commissioner Noble to approve payroll in the amount of \$993,329.16. Motion carried.

The following Board appointments were made:

- Museum Board: Tim Thompson on motion by Commissioner Vickrey, seconded by Commissioner White. Motion carried.
- Library Board: Steve Nelson, Maureen Dempsey on motion by Commissioner Stephens, seconded by Commissioner White. Motion carried.
- Planning & Zoning: Maiké Tan on Motion by Commissioner Noble, seconded by Commissioner Stephens. Motion carried.
- Golf Committee: Mickey Hicks & Richard Duginski on motion by Commissioner White, seconded by Commissioner Stephens. Motion carried.

A malt beverage permit for the Pinedale Lions Club for Rendezvous Pageant on July 11 was approved on motion by Commissioner Noble, seconded by Commissioner White. A catering permit for the Boulder Bar for an event at the Box R on August 7 was approved on motion by Commissioner Noble, seconded by Commissioner White. Both motions carried.

Surety Bonds for Spencer Nichols (President – Big Piney Cemetery District) and Jana Bloxham (Chairman – Upper Green River Cemetery District) were approved on motion by Commissioner Noble, seconded by Commissioner White. Motion carried.

It was moved by Commissioner White, seconded by Commissioner Noble to approve the engagement letter with Leo Riley & Co. for the FY21 annual audit. Motion carried.

Dennis Fornstrom rejoined the meeting with the following conditions recommended for approval of the Conditional Use Permit of the Elk Horn Bar & Grill:

1. Maximum number of 18 camping spots with updated site plan.
2. 60-day maximum stay per calendar year.
3. Construct centralized water fill and closed vault self-contained RV dump station instead of septic system, with overflow/backup tank and overflow alarm.
4. 14 feet of grown out height mix of trees (Cottonwood, Willow, and Aspen with a 70% success rate). 8-foot mature tree every 10 feet with shrubs and willows to fill in.
5. Will have the non-compliant camp trailer removed by August 31, 2021.

It was moved by Commissioner Noble, seconded by Commissioner White to approve the Conditional Use request with the recommended conditions. Motion carried.

Meeting adjourned at 3:45 p.m.

BOARD OF COUNTY COMMISSIONERS
SUBLETTE COUNTY, WYOMING

/s/ Joel Bousman, Chairman

Attest:

/s/ Carrie S. Long, County Clerk