

OFFICIAL COUNTY COMMISSIONERS' PROCEEDINGS

MARCH 16, 2021

The Board of County Commissioners met in regular session at the Marbleton Town Hall on this date at 9:00 a.m. with Joel Bousman, Dave Stephens, Sam White, Doug Vickrey, Clayton Melinkovich, Mike Crosson, Matt Gaffney, Brady Oltmans of the Pinedale Roundup, and Carrie Long, County Clerk, present. Commissioner Noble was excused.

Chairman Bousman led those present in the Pledge of Allegiance.

Chairman Bousman made the following changes to the agenda:

- Added a Revised Engagement Letter with Riley & Co
- Added an Executive Session: W.S. 16-4-405(a)(iii) Possible Litigation
- Changed Scholarship discussion from Executive to Open Session
- Added a Catering Permit
- Added Discussion of Signs at the Courthouse

The minutes from preceding meeting on March 2 were approved and ordered filed on motion by Commissioner Stephens, seconded by Commissioner Vickrey. Motion carried.

Eric Sackett, Rio Verde Engineering, reported the county could save money on the Horse Creek Box Culvert Project by purchasing the culverts from the precast company. Chairman Bousman asked if the county could install the culvert rather than contract it out. Sackett confirmed it could.

Sackett also asked direction from the Board regarding bidding contracts in accordance with the guidelines set forth in the County Road Fund Manual in order to utilize the money set aside for that purpose. He was instructed to proceed with those guidelines.

Billy Pape, Road & Bridge Superintendent, met with the Board to update on activities. He also reported to the Board that from September 2019 to present, the billing between Waste Management and M & M Transfer had contained an error that ended up shorting payment to M & M by \$68,500. It was moved by Commissioner Stephens, seconded by Commissioner White to pay the shortage. Motion carried.

It was moved by Commissioner White, seconded by Commissioner Vickrey to approve a 5-year contract for service with M & M for the Transfer Station with a 15% increase in cost. Motion carried.

It was moved by Commissioner White, seconded by Commissioner Vickrey to approve the Revised Engagement Letter presented by Paul Stille with Riley & Co. Motion carried.

Stille presented the FY20 Financial Statements and FY20 Audit to the Board. It was moved by Commissioner Stephens, seconded by Commissioner White to approve the Audit as presented. Motion carried.

It was moved by Commissioner White, seconded by Commissioner Vickrey to recess the meeting for an Executive Session, in accordance with W.S. 16-4-405(a)(ii) Personnel.

It was moved by Commissioner White, seconded by Commissioner Stephens to reconvene the meeting. Motion carried.

Commissioner White made a motion to offer the job of Sanitarian to Phil Vrska, seconded by Commissioner Stephens. Motion carried.

It was moved by Commissioner White, seconded by Commissioner Vickrey to recess the meeting for an Executive Session, in accordance with W.S. 16-4-405(a)(vii) Purchase of Real Estate.

The meeting was reconvened on motion by Commissioner White, seconded by Commissioner Stephens. Motion carried.

It was moved by Commissioner White, seconded by Commissioner Stephens not to pursue the real estate transaction discussed in Executive Session. Motion carried 3 to 1 with Commissioner Vickrey voting nay.

It was moved by Commissioner Stephens, seconded by Commissioner White to recess the meeting for an Executive Session, in accordance with W.S. 16-4-405(a)(iii) Possible Litigation.

The meeting was reconvened on motion by Commissioner Stephens, seconded by Commissioner Vickrey. Motion carried. No action in the Executive Session.

It was moved by Commissioner Stephens, seconded by Commissioner Vickrey to recess the meeting for an Executive Session, in accordance with 16-4-405(a)(ii) Personnel (Donation of Sick Leave).

The meeting was reconvened on motion by Commissioner Stephens, seconded by Commissioner White. It was moved by Commissioner White, Seconded by Commissioner Stephens to allow a donation of sick leave in accordance with policy for the month of March. Motion carried.

Chairman Bousman requested clarification from County Attorney, Mike Crosson, regarding an email he had sent stating the county awarding financial scholarships with taxpayer funds appears to violate Article 16, Section 6 of the Wyoming Constitution. The Board discussed reviewing further but to leave the criteria in place for the current year. Chairman Bousman instructed Clerk Carrie Long to contact the school counselors for input.

Mark Pape, Tegeler Insurance, presented the 2021 Insurance renewal. The renewal amounted to approximately \$36,000 more than the 2020 Insurance premium. Pape stated this difference was mostly due to vehicles being transferred from one department to another without the coverage of the insurance being maintained. It was moved by Commissioner Stephens, seconded by Commissioner Vickrey to accept the proposal along with guidance to Matt Gaffney and Clayton Melinkovich to work with Pape to find ways to reduce costs. Motion carried.

It was moved by Commissioner Vickrey, seconded by Commissioner Stephens to institute a hiring freeze with a provision that if a position needs to be replaced, the department head must come before the Board to justify the position. Motion carried.

Clayton Melinkovich, Deputy County Attorney, reported to the Board the Treasurer's Office has started receiving Lodging Tax money and was requesting direction on how to allocate the funds. Chairman Bousman directed Gaffney to develop a working group and see what the options are available.

Todd Hurd, Forsgren and Associates, updated the Board on construction projects.

It was moved by Commissioner Stephens, seconded by Commissioner Vickrey to approve accounts payable.

USA SUBLETTE SWIM TEAM 2,500.00 / JERRY JOHNSON 40.00 49ER COMMUNICATIONS, INC. 2,242.95 / 4 STATE TRUCKS 343.98 / ADP,LLC 2,128.01 ALTITUDE DRUG LLC 276.48 / AMAZON CAPITAL SERVICES 148.95 / AMERIGAS 519.66 A. PLEASANT CONSTRUCTION 105,300.00 / A TO Z HARDWARE 65.07 / BEAR COM 170.00 BOB BARKER COMPANY, INC. 130.00 / BRINDLEE MOUNTAIN FIRE APPARATUS 1,775.00 BROWER PSYCHOLOGICAL SERVICES 350.00 / BUCKY'S OUTDOOR, L.L.C. 33.48 BURNEY & COMPANY 35.96 / C & B OPERATIONS, LLC 55.91 CARRIER CORPORATION 759.00 / CONSOLIDATED ELECTRICAL DISTRIBUTOR 5,687.50 CENTURYLINK 2,051.16 / MICHAEL CHRISTIE 103.98 / COMPULINK, LTD. 1,300.00 COMMERCIAL TIRE 3,656.00 / CONRAD & BISCHOFF INC. 70,003.85 COOPER, SHAD 160.61 / COUNTRY LANE GAS & GROCERIES 163.59 CREST/GOOD MAANUFACTURING 71.36 / CUMMINS ROCKY MOUNTAIN LLC 1,163.67 D.A. SCREENING 220.00 / DELL MARKETING LP 6,874.26 DEPARTMENT OF FIRE PREVENTION 409.51 / DIRECTV 376.23 / DJ'S GLASS PLUS 225.00 DOMINION ENERGY 1,825.18 / DS SERVICES LLC 21.00 / DUSTBUSTERS, INC. 8,244.15 EAGLE UNIFORM & SUPPLY CO. 321.39 / ELECTRICAL WHOLESALE SUPPLY 138.07 FORCE AMERICA DISTRIBUTING, LLC 367.29 / F.B.MCFADDEN WHOLESALE 33.50 FERRELL GAS 3,488.29 / LISA FORMAN 113.60 / FREEDOM FIGHTERS 248.00 GALLS, LLC 3,598.57 / GARY BRINK, INC. 490.16 GEOTEC INDUSTRIAL SUPPLY 3,749.70 / GET WESTERN ELECTRIC LLC 9,933.96 GLACIER 2 GROUNDWATER 150.00 / GRAINGER 170.41 GREENWOOD MAPPING, INC. 2,160.00 / HIGH COUNTRY BEHAVIORAL HEALTH 5,000.00 HOLIDAY INN EXPRESS - LANDER 96.00 / HOBACK LAW 1,000.00 IAFC MEMBERSHIP 265.00 / INTERSTATE BATTERIES OF 126.95 JACKSON HOLE LAW, PC 153.00 / J. J. KELLER 79.56 / PATRICIA KEISER 29.00 ROBERT LAING 100.00 / LEGAL AND LIABILITY RISK MANAGEMENT 150.00 CARRIE LONG 65.41 / LOWER VALLEY ENERGY 273.75 / M & M TRANSFER INC. 11,544.92 MAGNET FORENSICS USA, INC. 2,960.00 / MAVEN OUTDOOR EQUIPMENT CORP 915.00 NATHAN MAXFIELD 100.00 / MIDWAY MALL 8.72 / MOOSELY MAILBOXES 14.31 MOTOROLA SOLUTIONS, INC 3,579.94 / MSC INDUSTRIAL SUPPLY CO 506.03 OFFICE OUTLET 606.17 / OVERHEAD DOOR COMPANY OF 189.49 / PARTS TOWN 193.90 PERFORMANCE TECH, LLC 30.00 / PETERBILT OF WYOMING 1,400.13 PURE HOCKEY & COMLAX 1,260.84 / PINEDALE AUTO SUPPLY 4,230.39 PINEDALE GLASS & MORE 290.00 / PINEDALE NATURAL GAS CO. 15,117.34 PINEDALE ROUNDUP 1,523.52 / PREMIER SITE DEVELOPMENT, LLC 1,000.00 QUILL CORPORATION 1,657.23 / RAMKOTA HOTEL AND CONFERENCE 96.00 REBEL AUTO PARTS 901.90 / REDWOOD TOXICOLOGY LABORATORY 135.00 RENDEZVOUS POINTE 16,644.00 / RIDLEY'S FAMILY MARKETS 169.50 RITE OF PASSAGE 175.00 / ROCKY MOUNTAIN POWER 22,540.32 ROCKY MOUNTAIN POWER 2,195.00

/ ROCKY MOUNTAIN POWERSPORTS PINEDALE 828.35 ROCKY MOUNTAIN WASH, LLC 447.50 / ROCKY MOUNTAIN YETI 733.30 ROCK SPRINGS WINNELSON 112.40 / SAFARILAND, LLC 895.00 S.A.M. SERVICES, LLC 2,439.00 / SATCOM GLOBAL 277.05 SUBLETTE COUNTY CHAMBER OF COMMERCE 4,737.00 / DON SCHOOLEY 100.00 SUBLETTE CO PAYROLL ACCT 200,000.00 / SUBLETTE COUNTY PREDATOR BOARD 1,185.39 SUBLETTE COUNTY RURAL HEALTH 14,124.00 / SHADOW MOUNTAIN WATER OF WY 108.00 SIRCHIE FINGER PRINT LABORATORIES 1,193.87 / STITCHIN POST 40.00 T & L SALVAGE & REPAIR 332.00 / KENNA TANNER 111.00 THOMSON REUTERS-WEST 1,675.06 / TIME PAYMENT CORP 330.00 THE TIRE DEN, INC. 104.00 / THE MASTER'S TOUCH, LLC 796.76 TOWN OF MARBLETON 1,021.34 / TOWN OF PINEDALE 1,770.00 TRANSFER FLOW, INC. 1,936.64 / TRANS UNION RISK AND ALTERNATIVE 193.90 TROYS MOTORSPORTS 375.00 / ULINE 1,529.31 / VALLEY WIDE COOPERATIVE 102.78 VERIZON WIRELESS 4,472.51 / VOIANCE LANGUAGE SERVICES 39.24 WAXIE SANITARY SUPPLY 1,960.85 / WAZITECH TECHNICAL SOLUTIONS 6,850.00 WCP SOLUTIONS 4,750.80 / WEIDNER FIRE 51,851.64 WILLIAMS AUTOMOTIVE INC. 243.63 / WILDRED SERVICES 1,300.00 WILSON LAND SURVEYING 275.00 / WORLD WASH LLC 525.00 WYOMING MACHINERY COMPANY 2,763.33 / WYOMING.COM 10.00 WYODATA SECURITY INC 120.00 / WYOMING STATE FORESTRY - SHOP 4,028.42 WYOMING SIGNS, LLC 2,829.82 / WYOMING WATERWORKS, LLC 16.00 XEROX CORPORATION 1,563.64

It was moved by Commissioner White, seconded by Commissioner Stephens to approve a catering permit for Titan Adventures LLC for events at 171 Upper Hoback River Road for March 19, 20, 21, 26, 27, 28. Ed Wood explained the location already has permits for the same dates from Elkhorn Trading Post and would only use the additional permits in the event Elkhorn was not able to fulfill the obligation. Motion carried.

Clerk Carrie Long explained to the Board there had been no interest expressed in the vacant Golf Board position. Clayton Melinkovich said he would serve on the Golf Board. It was moved by Commissioner Vickrey, seconded by Commissioner Stephens to appoint Melinkovich to the Golf Board. Motion carried.

Long also requested direction on the mask signage at the courthouse, the Board instructed the signs to be removed.

The meeting was adjourned at 1:10 p.m.

BOARD OF COUNTY COMMISSIONERS
SUBLETTE COUNTY, WYOMING

/s/ Joel Bousman, Chairman

Attest:

/s/ Carrie S. Long, County Clerk