

## Proposed Budget

Sublette County Rural Health Care District	
Budget Hearing Information	
PO Box 787	Location: County Commissioner's Rm, Pinedale, WY
Big Piney, WY 83113	Date: 7/20/2016
307 276-4451	Time: 6:00 PM
Sublette	Budget Prepared by: Lorraine Gatzke

S-1	<b>BUDGET MESSAGE</b>	W.S. 16-4-104(d)
<p>Due to the "bust" of the oil and gas fields, the mill levy in Sublette County will decrease by approximately 41% in fiscal year 2016/2017. To be fiscally responsible, the Sublette County Rural Health Care District is cutting services by eliminating an emergency room in one of the two clinics and cutting back staffing. These cuts are reflected in 2016/2017 budgeted numbers and are consistent with recommendations in the recently completed Eide Bailly "Financial Review of Operations" commissioned by the Sublette County Commissioners. Through attrition, provider staffing now includes mid-levels (Nurse Practitioners &amp; Physician Assistants) rather than all physicians as in the past. Clinical Information Technology has been moved to its own department and expenditures no longer reside in Administration. The Sublette County Rural Health Care District is also working to pursue a Critical Access Hospital in Pinedale, WY. The District has been working on a marketing campaign as well as seeking independent consulting services regarding the sustainability of a CAH. Costs associated with these expenses as well as the bid process for the build and the financing requirements are built into this budget as part of the construction. Reserve funds and cash on hand will be used to make up the deficit shown in the budget.</p>		

### PROPOSED BUDGET SUMMARY

OVERVIEW	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-1 <b>Total Budgeted Expenditures</b>	\$11,390,341	\$11,058,015	\$9,363,411	\$9,309,258
S-2 <b>Total Principal to Pay on Debt</b>	\$5,500	\$5,500	\$2,476	\$2,476
S-3 <b>Total to be added to Restricted Funds</b>	\$21,389	\$24,664	\$19,650	\$19,650
S-4 <b>Total General Fund and Forecasted Revenues</b>	\$15,751,156	\$16,968,205	\$12,049,362	\$11,951,162
S-5 <b>Amount requested from County Commissioners</b>	\$6,928,434	\$7,600,000	\$4,533,362	\$4,533,362
S-6 <b>Additional Funding Needed :</b>			<b>\$0</b>	<b>\$0</b>

Sublette County Rural Health Care District

REVENUE SUMMARY	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-7 <b>Operating Revenues</b>	\$3,320,306	\$3,298,590	\$3,267,800	\$3,267,800
S-8 <b>Tax levy (From the County Treasurer)</b>	\$6,928,434	\$7,600,000	\$4,533,362	\$4,533,362
S-9 <b>Government Support</b>	\$0	\$0	\$0	\$0
S-10 <b>Grants</b>	\$58,920	\$2,500	\$5,000	\$5,000
S-11 <b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12 <b>Miscellaneous</b>	\$239,109	\$352,115	\$133,200	\$35,000
S-13 <b>Other Forecasted Revenue</b>	\$14,911	\$15,000	\$10,000	\$10,000
S-14 <b>Total Revenue</b>	\$10,561,680	\$11,268,205	\$7,949,362	\$7,851,162

FY 7/1/16-6/30/17

EXPENDITURE SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-15	Capital Outlay	\$206,759	\$143,262	\$419,170	\$419,170
S-16	Interest and Fees On Debt	\$21,819	\$19,447	\$20,475	\$20,475
S-17	Administration	\$1,145,223	\$1,140,484	\$878,894	\$829,241
S-18	Operations	\$7,269,205	\$7,063,689	\$6,019,025	\$6,014,525
S-19	Indirect Costs	\$2,747,334	\$2,691,133	\$2,025,847	\$2,025,847
S-20	<b>Total Expenditures</b>	\$11,390,341	\$11,058,015	\$9,363,411	\$9,309,258

DEBT SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$5,500	\$5,500	\$2,476	\$2,476

CASH AND INVESTMENTS		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$5,189,476	\$5,700,000	\$4,100,000	\$4,100,000

**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$8,314,046	\$7,835,435	\$7,860,099	\$7,860,099
	<b>Total Reserves (a+b+c)</b>	\$8,314,046	\$7,835,435	\$7,860,099	\$7,860,099
S-27	<b>Amount to be added</b>				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$21,389	\$24,664	\$19,650	\$19,650
	<b>Total to be added (a+b+c)</b>	\$21,389	\$24,664	\$19,650	\$19,650
S-31	<b>Subtotal</b>	\$8,335,435	\$7,860,099	\$7,879,749	\$7,879,749
S-32	<b>Less Total to be spent</b>	\$500,000	\$0	\$1,025,000	\$1,025,000
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$7,835,435	\$7,860,099	\$6,854,749	\$6,854,749

End of Summary

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District \_\_\_\_\_

**DISTRICT ADDRESS:** PO Box 787  
Big Piney, WY 83113

**PREPARED BY:** Lorraine Gatzke

**DISTRICT PHONE:** 307 276-4451

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

Form approved by Wyoming Department of Audit, Public Funds Division

# Proposed Budget

Sublette County Rural Health Care District

FYE 6/30/2017

**NAME OF DISTRICT/BOARD**

<b>PROPERTY TAXES AND ASSESSMENTS</b>
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		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	Tax Levy (From the County Treasurer)	\$6,928,434	\$7,600,000	\$4,533,362	\$4,533,362
R-1.2	Other County Support				

<b>FORECASTED REVENUE</b>
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		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	<b>Total Government Support</b>	\$0	\$0	\$0	\$0
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges	\$3,320,306	\$3,298,590	\$3,267,800	\$3,267,800
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	\$3,320,306	\$3,298,590	\$3,267,800	\$3,267,800
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$58,920	\$2,500	\$5,000	\$5,000
R-4.4	<b>Total Grants</b>	\$58,920	\$2,500	\$5,000	\$5,000
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$52,642	\$53,000	\$35,000	\$35,000
R-5.2	Other: Specify				
R-5.3	Other: See Additional	\$186,467	\$299,115	\$98,200	
R-5.4	<b>Total Miscellaneous</b>	\$239,109	\$352,115	\$133,200	\$35,000
R-5.5	<b>Total Forecasted Revenue</b>	\$3,618,335	\$3,653,205	\$3,406,000	\$3,307,800
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.	\$14,911	\$15,000	\$10,000	\$10,000
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$14,911	\$15,000	\$10,000	\$10,000



# Proposed Budget

Sublette County Rural Health Care District

FYE 6/30/2017

## OPERATIONS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>					
E-7.1	Wages--Operations		\$5,566,874	\$5,291,666	\$4,231,875	\$4,231,875
E-7.2	Service Contracts		\$334,661	\$372,941	\$289,647	\$289,647
E-7.3	Other (Specify)					
E-7.4	Moving Exps		\$0	\$18,237	\$18,000	\$18,000
E-7.5						
E-7.6						
<b>E-8</b>	<b>Travel</b>					
E-8.1	Mileage		\$26,178	\$18,484	\$40,710	\$40,710
E-8.2	Other (Specify)					
E-8.3	EMS Trip Meals		\$3,069	\$3,000	\$3,500	\$3,500
E-8.4						
E-8.5						
<b>E-9</b>	<b>Operating supplies (List)</b>					
E-9.1	Medical Supplies		\$410,502	\$361,800	\$349,124	\$349,124
E-9.2	Office Supplies		\$28,416	\$22,758	\$27,800	\$27,800
E-9.3	Maintenance Supplies		\$22,493	\$18,975	\$23,750	\$23,750
E-9.4	Office Equipment Rent &		\$53,017	\$52,589	\$68,110	\$68,110
E-9.5						
<b>E-10</b>	<b>Program Services (List)</b>					
E-10.1	Education		\$54,640	\$52,742	\$71,915	\$71,915
E-10.2	Susan G. Komen Exps		\$5,321	\$4,961	\$5,000	\$5,000
E-10.3						
E-10.4						
E-10.5						
<b>E-11</b>	<b>Contractual Arrangements (List)</b>					
E-11.1	Service Contracts		\$236,603	\$226,560	\$303,270	\$303,270
E-11.2	Bio-Waste		\$59,345	\$70,665	\$75,000	\$75,000
E-11.3	Contract Rent		\$103,000	\$103,000	\$103,000	\$103,000
E-11.4						
E-11.5						
<b>E-12</b>	<b>Other operations (Specify)</b>					
E-12.1	Registrations & Licenses		\$17,295	\$29,116	\$27,734	\$27,734
E-12.2	Recruitment & Marketing		\$22,030	\$94,088	\$47,805	\$47,805
E-12.3	Bldgs & Vehicles Maint		\$71,725	\$87,916	\$98,400	\$98,400
E-12.4	Utilities		\$248,738	\$232,691	\$229,885	\$229,885
E-12.5	see additional details		\$5,298	\$1,500	\$4,500	
<b>E-13</b>	<b>TOTAL OPERATIONS</b>		<b>\$7,269,205</b>	<b>\$7,063,689</b>	<b>\$6,019,025</b>	<b>\$6,014,525</b>

# Proposed Budget

Sublette County Rural Health Care District

FYE 6/30/2017

## INDIRECT COSTS BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>E-14</b>	<b>Insurance</b>				
E-14.1	Liability	\$106,630	\$97,161	\$109,413	\$109,413
E-14.2	Buildings and vehicles	\$6,042	\$7,156	\$6,200	\$6,200
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	<u>Surety Bonds</u>	\$200	\$250	\$250	\$250
E-14.6					
E-14.7					
<b>E-15</b>	<b>Indirect payroll costs:</b>				
E-15.1	FICA (Social Security) taxes	\$437,788	\$378,385	\$334,705	\$334,705
E-15.2	Workers Compensation	\$150,897	\$103,199	\$69,050	\$69,050
E-15.3	Unemployment Taxes	\$24,302	\$13,994	\$12,623	\$12,623
E-15.4	Retirement	\$506,122	\$493,746	\$389,793	\$389,793
E-15.5	Health Insurance	\$243,594	\$243,927	\$201,345	\$201,345
E-15.6	Other (Specify)				
E-15.7	<u>Life Insurance</u>	\$33,089	\$33,937	\$29,868	\$29,868
E-15.8	<u>Health Claims</u>	\$742,677	\$929,378	\$472,600	\$472,600
E-15.9					
<b>E-16</b>	<b>Depreciation Expenses</b>	\$495,994	\$390,000	\$400,000	\$400,000
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>	\$2,747,334	\$2,691,133	\$2,025,847	\$2,025,847

## DEBT SERVICE BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>D-1</b>	<b>Debt Service</b>				
D-1.1	Principal	\$5,500	\$5,500	\$2,476	\$2,476
D-1.2	Interest	\$1,378	\$1,200	\$525	\$525
D-1.3	Fees	\$20,441	\$18,247	\$19,950	\$19,950
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>	\$27,319	\$24,947	\$22,951	\$22,951

# Proposed Budget

Sublette County Rural Health Care District  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2017

## GENERAL FUNDS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-1	<b>Balances at End of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$3,710,650	\$4,200,000	\$2,600,000	\$2,600,000
C-1.2	Savings and Investments Account Balance	\$1,478,826	\$1,500,000	\$1,500,000	\$1,500,000
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$7,835,435	\$7,860,099	\$6,854,749	\$6,854,749
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$13,024,911</b>	<b>\$13,560,099</b>	<b>\$10,954,749</b>	<b>\$10,954,749</b>
C-2	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE	\$12,779	\$15,000	\$15,000	\$15,000
C-2.2	b. Reserves	\$7,835,435	\$7,860,099	\$6,854,749	\$6,854,749
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$7,848,214</b>	<b>\$7,875,099</b>	<b>\$6,869,749</b>	<b>\$6,869,749</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$5,176,697</b>	<b>\$5,685,000</b>	<b>\$4,085,000</b>	<b>\$4,085,000</b>

## DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-3					
C-3.1	Balance in Reserve Account, <b>end of previous fiscal year.</b>		\$0		
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.12	Account (Line 3 - Line 5)	\$0	\$0	\$0	\$0

## OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-4					
C-4.1	Balance in Reserve Account, beginning of budget year				
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.6	"Other Reserves"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.12	9 - Line 11)	\$0	\$0	\$0	\$0

## ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-5					
C-5.1	Balance in Reserve Account, beginning of budget year	\$8,314,046	\$7,835,435	\$7,860,099	\$7,860,099
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve	\$21,389	\$24,664	\$19,650	\$19,650
C-5.4	<i>Date of Reserve Approval in Minutes:</i> <u>Interest Earned Reinvested</u>				
C-5.5	<b>SUB-TOTAL</b>	<b>\$8,335,435</b>	<b>\$7,860,099</b>	<b>\$7,879,749</b>	<b>\$7,879,749</b>
C-5.6	Amount to be spent from Emergency Reserve (Cash)	\$500,000	\$0	\$1,025,000	\$1,025,000
C-5.7	<i>Date of Reserve Approval in Minutes:</i> <u>10/15/2014</u>				
C-5.8	Balance to be retained in Assigned Fund Balance	\$7,835,435	\$7,860,099	\$6,854,749	\$6,854,749
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$1,025,000</b>	<b>\$1,025,000</b>