

Proposed Budget

Hoback Ranches I & S District	
Budget Hearing Information	
PO Box 33	Location: St Huberts the Hunter Church
Bondurant, WY 82922	Date: 07/14/2018
307-859-8228	Time: 1:00 PM
Sublette County	Budget Prepared by: David Nemetz

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>This year the HRSID is decreasing proposed budget expenses by \$2,350 from the Amended Budget for fiscal year June 30, 2018. The decrease is primarily a net result of a decrease in legal fees and an increase in fence improvements and repairs. Other Budget expenses will remain similar to past years.</p>		

S-B	RESERVE DESCRIPTION
<p>The District's reserve policy is to hold reserves and only spend annual receipts. The reserves are for potential road repairs. There are two road retaining walls in the district and should either fail the eastern half of the district would be without access to their properties. Repair or replacement of these retaining walls would be costly. There is also a gravel reserve for road repairs. Funds were donated to the District for such potential events and are held in reserve.</p>	

S-C																																					
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Names of Board Members</th> <th style="text-align: center;">Date of End of Term</th> </tr> </thead> <tbody> <tr> <td>David Nemetz</td> <td>7/1/20</td> </tr> <tr> <td>William Conley</td> <td>7/1/18</td> </tr> <tr> <td>Bruce Bartley</td> <td>7/1/19</td> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	Names of Board Members	Date of End of Term	David Nemetz	7/1/20	William Conley	7/1/18	Bruce Bartley	7/1/19																			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Does the district have regular office hours exceeding 20 hours per week?</td> <td style="width: 20%; text-align: center;">No</td> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </table> <p style="text-align: center; font-size: small;">If no above:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Are the records on file with the County Clerk as required by W.S. 16-12-303(c)?</td> <td style="width: 20%; text-align: center;">Yes</td> </tr> </table>	Does the district have regular office hours exceeding 20 hours per week?	No							Are the records on file with the County Clerk as required by W.S. 16-12-303(c)?	Yes
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Are the records on file with the County Clerk as required by W.S. 16-12-303(c)?	Yes																																				

Where are the minutes of your board meeting available for public review?
 All minutes are posted on the District's website, www.hobackranches.com and published in the newspaper, the Pinedale Roundup.

How and where are the notices of meeting posted for the public?
 All meeting notices and resolutions are available on the website and published in the newspaper, the Pinedale Roundup.

Where are the public meetings held?
 Meetins are held at the Bondurant Church located on HWY 191 in Bondurant.

PROPOSED BUDGET SUMMARY

OVERVIEW		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$57,215	\$91,669	\$87,150	\$87,150
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	-\$21,418	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$62,277	\$106,027	\$93,474	\$93,474
S-5	<i>Amount requested from County Commissioners</i>	\$47,334	\$55,857	\$55,800	\$55,800
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$47,334	\$55,857	\$55,800	\$55,800
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$8,652	\$8,879	\$11,898	\$11,898
S-13	Other Forecasted Revenue	\$0	\$35,000	\$25,000	\$25,000
S-14	Total Revenue	\$55,986	\$99,736	\$92,698	\$92,698

FY 7/1/18-6/30/19 Hoback Ranches I & S District

EXPENDITURE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$8,427	\$30,113	\$26,250	\$26,250
S-18	Operations	\$45,794	\$58,008	\$57,300	\$57,300
S-19	Indirect Costs	\$2,994	\$3,548	\$3,600	\$3,600
S-20	Total Expenditures	\$57,215	\$91,669	\$87,150	\$87,150

DEBT SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$6,291	\$6,291	\$776	\$776
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$208,361	\$208,361	\$186,943	\$186,943
	Total Reserves (a+b+c)	\$208,361	\$208,361	\$186,943	\$186,943
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$208,361	\$208,361	\$186,943	\$186,943
S-32	Less Total to be spent	\$0	\$21,418	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$208,361	\$186,943	\$186,943	\$186,943

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: PO Box 33
Bondurant, WY 82922

PREPARED BY: David Nemetz

DISTRICT PHONE: 307-859-8228

Proposed Budget

Hoback Ranches I & S District

FYE 06/30/2019

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$47,334	\$55,857	\$55,800	\$55,800
R-1.2	Other County Support				

FORECASTED REVENUE

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$933	\$620	\$1,448	\$1,448
R-5.2	Other: Specify Residents donations	\$7,019	\$6,760	\$10,450	\$10,450
R-5.3	Other: See Additional	\$700	\$1,499		
R-5.4	Total Miscellaneous	\$8,652	\$8,879	\$11,898	\$11,898
R-5.5	Total Forecasted Revenue	\$8,652	\$8,879	\$11,898	\$11,898
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	Emergency Fund		\$35,000	\$25,000	\$25,000
R-6.4					
R-6.5					
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$35,000	\$25,000	\$25,000

Proposed Budget

Hoback Ranches I & S District
 NAME OF DISTRICT/BOARD

FYE 06/30/2019

CAPITAL OUTLAY BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7	_____				
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	_____				
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal	\$2,912	\$22,618	\$20,000	\$20,000
E-4.2	Accounting/Auditing	\$4,874	\$6,433	\$5,000	\$5,000
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$233	\$293	\$250	\$250
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Advertising	\$408	\$769	\$1,000	\$1,000
E-5.7	_____				
E-5.8	_____				
E-6	TOTAL ADMINISTRATION	\$8,427	\$30,113	\$26,250	\$26,250

Proposed Budget

Hoback Ranches I & S District

FYE 06/30/2019

OPERATIONS BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages--Operations					
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	_____					
E-8.4	_____					
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	_____					
E-9.2	_____					
E-9.3	_____					
E-9.4	_____					
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	Road Maintenance		\$38,370	\$44,983	\$40,000	\$40,000
E-10.2	Fence Maintenance		\$3,850	\$8,189	\$15,300	\$15,300
E-10.3	Supplies		\$3,184	\$649	\$1,000	\$1,000
E-10.4	Weed Control			\$422	\$500	\$500
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	Forest Service Rd Easem		\$390	\$895	\$500	\$500
E-11.2	Gravel Pit Survey			\$2,870		
E-11.3	_____					
E-11.4	_____					
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	_____					
E-12.2	_____					
E-12.3	_____					
E-12.4	_____					
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$45,794	\$58,008	\$57,300	\$57,300

Proposed Budget

Hoback Ranches I & S District

FYE 06/30/2019

INDIRECT COSTS BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$2,994	\$3,548	\$3,600	\$3,600
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9						
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$2,994	\$3,548	\$3,600	\$3,600

DEBT SERVICE BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Hoback Ranches I & S District
 NAME OF DISTRICT/BOARD

FYE 06/30/2019

GENERAL FUNDS

	End of Year	Beginning	Beginning	Pending Approval
	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	
C-1 Balances at Beginning of Fiscal Year				
C-1.1 General Fund Checking Account Balance	\$6,291	\$6,291	\$776	\$776
C-1.2 Savings and Investments Account Balance		\$0		
C-1.3 General Fund CD Balance		\$0		
C-1.4 All Other Funds		\$0		
C-1.5 Reserves (From Below)	\$208,361	\$208,361	\$186,943	\$186,943
C-1.6 Total Estimated Cash and Investments on Hand	\$214,652	\$214,652	\$187,719	\$187,719
C-2 General Fund Reductions:				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$208,361	\$186,943	\$186,943	\$186,943
C-2.3 Total Deductions (a+b)	\$208,361	\$186,943	\$186,943	\$186,943
C-2.4 Estimated Non-Restricted Funds Available	\$6,291	\$27,709	\$776	\$776

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 Date of Reserve Approval in Minutes: _____				
C-3.3 Amount to be added to the reserve				
C-3.4 Date of Reserve Approval in Minutes: _____				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6 Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 Date of Reserve Approval in Minutes: _____				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12 Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2 Date of Reserve Approval in Minutes: _____				
C-4.3 Amount to be added to the reserve				
C-4.4 Date of Reserve Approval in Minutes: _____				
C-4.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6 Identify the amount and project to be spent from "Other"				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 Date of Reserve Approval in Minutes: _____				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12 Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)	\$208,361	\$208,361	\$186,943	\$186,943
C-5.2 Date of Reserve Approval in Minutes: _____				
C-5.3 Amount to be added to the reserve				
C-5.4 Date of Reserve Approval in Minutes: _____				
C-5.5 SUB-TOTAL	\$208,361	\$208,361	\$186,943	\$186,943
C-5.6 Amount to be spent from Emergency Reserve (Cash)		\$21,418		
C-5.7 Date of Reserve Approval in Minutes: _____				
C-5.8 Balance to be retained in Assigned Fund Balance	\$208,361	\$186,943	\$186,943	\$186,943
C-5.9 TOTAL TO BE SPENT	\$0	\$21,418	\$0	\$0