

## Proposed Budget

Sublette BOCES	
Budget Hearing Information	
665 N. Tyler St	Location: BOCES Board Room
Pinedale, WY, 82941	Date: July 7th 2016
307-367-6873	Time: 6:00 p.m.
Sublette	Budget Prepared by: Ward Wise

S-1	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>The declining mineral revenue is forecasted of approximately 45% from previous fiscal year 2015/16. The deficit will be offset from reserves for this proposed fiscal year budget. This year's proposed budget aimed at not reducing staff at this time as the administrative investment stands at 13.6% of budget. K-12 enrichment continues to be the largest part of the budget at 40.6%. Small schools have a difficult time providing enrichment and the community is thankful for boces support to provide opportunities for the community that otherwise would not be possible. The Drivers Education account has previously been in contract services; this account is now broken out as a separate account due to the recurrence and amount of the funds involved.</p>		

### PROPOSED BUDGET SUMMARY

OVERVIEW	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-1 <b>Total Budgeted Expenditures</b>	\$1,517,113	\$1,768,432	\$1,579,802	\$1,579,802
S-2 <b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3 <b>Total Change to Restricted Funds</b>	\$0	-\$40,000	\$0	\$0
S-4 <b>Total General Fund and Forecasted Revenues</b>	\$8,465,271	\$8,429,506	\$8,112,784	\$8,112,784
S-5 <i>Amount requested from County Commissioners</i>	\$1,480,000	\$1,566,626	\$800,000	\$800,000
S-6 <b>Additional Funding Needed :</b>			<b>\$0</b>	<b>\$0</b>

REVENUE SUMMARY	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-7 <b>Operating Revenues</b>	\$30,000	\$152,834	\$112,200	\$112,200
S-8 <b>Tax levy (From the County Treasurer)</b>	\$1,480,000	\$1,566,626	\$800,000	\$800,000
S-9 <b>Government Support</b>	\$0	\$0	\$0	\$0
S-10 <b>Grants</b>	\$0	\$38,272	\$0	\$0
S-11 <b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12 <b>Miscellaneous</b>	\$11,900	\$11,500	\$12,000	\$12,000
S-13 <b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0
S-14 <b>Total Revenue</b>	\$1,521,900	\$1,769,232	\$924,200	\$924,200

<b>EXPENDITURE SUMMARY</b>		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-15	<b>Capital Outlay</b>	\$0	\$0	\$0	\$0
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17	<b>Administration</b>	\$156,100	\$179,675	\$253,990	\$253,990
S-18	<b>Operations</b>	\$1,262,563	\$1,481,757	\$1,148,012	\$1,148,012
S-19	<b>Indirect Costs</b>	\$98,450	\$107,000	\$177,800	\$177,800
S-20	<b>Total Expenditures</b>	\$1,517,113	\$1,768,432	\$1,579,802	\$1,579,802

<b>DEBT SUMMARY</b>		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0

<b>CASH AND INVESTMENTS</b>		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$6,943,371	\$6,660,274	\$7,188,584	\$7,188,584

**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$40,000	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$0	\$40,000	\$0	\$0
S-27	<b>Amount to be added</b>				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	\$0
S-31	<b>Subtotal</b>	\$0	\$40,000	\$0	\$0
S-32	<b>Less Total to be spent</b>	\$0	\$40,000	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$0	\$0	\$0	\$0

*End of Summary*

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District \_\_\_\_\_

\_\_\_\_\_  
**DISTRICT ADDRESS:** 665 N. Tyler St  
Pinedale, WY, 82941

**PREPARED BY:** Ward Wise \_\_\_\_\_

**DISTRICT PHONE:** 307-367-6873 \_\_\_\_\_

*Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.*

*Form approved by Wyoming Department of Audit, Public Funds Division*



# Proposed Budget

Sublette BOCES

FYE 6/30/2017

NAME OF DISTRICT/BOARD

<b>PROPERTY TAXES AND ASSESSMENTS</b>
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		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	Tax Levy (From the County Treasurer)	\$1,480,000	\$1,566,626	\$800,000	\$800,000
R-1.2	Other County Support				

<b>FORECASTED REVENUE</b>
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		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	<b>Total Government Support</b>	\$0	\$0	\$0	\$0
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$30,000	\$152,834	\$112,200	\$112,200
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	\$30,000	\$152,834	\$112,200	\$112,200
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$0	\$38,272	\$0	
R-4.4	<b>Total Grants</b>	\$0	\$38,272	\$0	\$0
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$11,900	\$11,500	\$12,000	\$12,000
R-5.2	Other: Specify				
R-5.3	Other: Additional				
R-5.4	<b>Total Miscellaneous</b>	\$11,900	\$11,500	\$12,000	\$12,000
R-5.5	<b>Total Forecasted Revenue</b>	\$41,900	\$202,606	\$124,200	\$124,200
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	\$0

# Proposed Budget

Sublette BOCES

FYE 6/30/2017

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property	\$0	\$0	\$0	
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7	_____				
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	\$0	\$0	\$0	\$0

## ADMINISTRATION BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator	\$70,000	\$71,400	\$152,240	\$152,240
E-2.2	Secretary	\$45,000	\$35,000		
E-2.3	Clerical	\$13,000	\$26,400		
E-2.4	Other (Specify)				
E-2.5	Office Support	\$1,600		\$17,000	\$17,000
E-2.6	Office Manager			\$30,000	\$30,000
E-2.7	_____				
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	Board	\$500	\$500	\$250	\$250
E-3.5	_____				
E-3.6	_____				
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal	\$2,000	\$3,000	\$2,500	\$2,500
E-4.2	Accounting/Auditing	\$8,000	\$5,000	\$2,500	\$2,500
E-4.3	Other (Specify)				
E-4.4	Website/advertising	\$3,000	\$3,000	\$3,500	\$3,500
E-4.5	_____				
E-4.6	_____				
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$11,000	\$0	\$19,200	\$19,200
E-5.2	Office equipment, rent & repair	\$2,000	\$2,000	\$2,800	\$2,800
E-5.3	Education	\$0	\$33,375	\$24,000	\$24,000
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	_____				
E-5.7	_____				
E-5.8	_____				
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	\$156,100	\$179,675	\$253,990	\$253,990

# Proposed Budget

Sublette BOCES

FYE 6/30/2017

## OPERATIONS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>					
E-7.1	Wages--Operations		\$41,600	\$42,848	\$209,600	\$209,600
E-7.2	Service Contracts		\$25,000	\$48,000		
E-7.3	Other (Specify)					
E-7.4	Support		\$6,000	\$13,000		
E-7.5						
E-7.6						
<b>E-8</b>	<b>Travel</b>					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	Transportation		\$1,200	\$3,500	\$2,000	\$2,000
E-8.4						
E-8.5						
<b>E-9</b>	<b>Operating supplies (List)</b>					
E-9.1	Youth Supplies		\$7,000	\$34,000	\$17,000	\$17,000
E-9.2	BEEP Supplies		\$0	\$42,500	\$15,000	\$15,000
E-9.3	CS/CE Supplies				\$28,700	\$28,700
E-9.4						
E-9.5						
<b>E-10</b>	<b>Program Services (List)</b>					
E-10.1	Driver's Education		\$0	\$0	\$15,000	\$15,000
E-10.2	Contract Labor		\$25,000	\$157,240	\$51,720	\$51,720
E-10.3	Grants for Enrichment		\$889,763	\$818,654	\$612,092	\$612,092
E-10.4	HISSET		\$5,000	\$3,000	\$1,000	\$1,000
E-10.5						
<b>E-11</b>	<b>Contractual Arrangements (List)</b>					
E-11.1	Registration Fee				\$16,500	\$16,500
E-11.2	Technology		\$63,000	\$65,000	\$58,400	\$58,400
E-11.3	Distance Learning		\$65,000	\$130,515	\$71,000	\$71,000
E-11.4						
E-11.5						
<b>E-12</b>	<b>Other operations (Specify)</b>					
E-12.1	Facilities Lease		\$100,000	\$100,000	\$50,000	\$50,000
E-12.2	Advertising		\$4,000	\$2,500		
E-12.3	Admin Purchases Service		\$30,000	\$21,000		
E-12.4						
E-12.5						
<b>E-13</b>	<b>TOTAL OPERATIONS</b>		<b>\$1,262,563</b>	<b>\$1,481,757</b>	<b>\$1,148,012</b>	<b>\$1,148,012</b>

# Proposed Budget

Sublette BOCES

FYE 6/30/2017

## INDIRECT COSTS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>E-14</b>	<b>Insurance</b>					
E-14.1	Liability		\$9,800	\$10,200	\$13,000	\$13,000
E-14.2	Buildings and vehicles		\$2,500	\$2,650		
E-14.3	Equipment		\$150	\$150		
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7	_____					
<b>E-15</b>	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes		\$14,000	\$25,465	\$31,276	\$31,276
E-15.2	Workers Compensation		\$7,000	\$9,000	\$10,307	\$10,307
E-15.3	Unemployment Taxes		\$21,000			
E-15.4	Retirement		\$19,000	\$27,100	\$64,217	\$64,217
E-15.5	Health Insurance		\$25,000	\$31,635	\$58,200	\$58,200
E-15.6	Other (Specify)					
E-15.7	Health incentive			\$800	\$800	\$800
E-15.8	_____					
E-15.9	_____					
<b>E-16</b>	<b>Depreciation Expenses</b>					
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		<b>\$98,450</b>	<b>\$107,000</b>	<b>\$177,800</b>	<b>\$177,800</b>

## DEBT SERVICE BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>D-1</b>	<b>Debt Service</b>					
D-1.1	Principal		\$0	\$0	\$0	
D-1.2	Interest					
D-1.3	Fees					
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Proposed Budget

Sublette BOCES

FYE 6/30/2017

NAME OF DISTRICT/BOARD \_\_\_\_\_

## GENERAL FUNDS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-1	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance				
C-1.2	Savings and Investments Account Balance	\$6,943,371	\$6,660,274	\$7,188,584	\$7,188,584
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	\$6,943,371	\$6,660,274	\$7,188,584	\$7,188,584
C-2	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	<b>Total Deductions (a+b)</b>	\$0	\$0	\$0	\$0
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	\$6,943,371	\$6,660,274	\$7,188,584	\$7,188,584

## DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-3	<b>Beginning Balance in Reserve Account (end of previous year)</b>				
C-3.1	Date of Reserve Approval in Minutes: _____				
C-3.2	Amount to be added to the reserve				
C-3.3	Date of Reserve Approval in Minutes: _____				
C-3.4	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-3.5	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.6	a. Equipment _____				
C-3.7	b. Remodel _____				
C-3.8	c. _____				
C-3.9	Date of Reserve Approval in Minutes: _____				
C-3.10	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-3.11	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

## OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-4	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$40,000		
C-4.1	Date of Reserve Approval in Minutes: _____				
C-4.2	Amount to be added to the reserve				
C-4.3	Date of Reserve Approval in Minutes: _____				
C-4.4	<b>SUB-TOTAL</b>	\$0	\$40,000	\$0	\$0
C-4.5	"Other Reserves"				
C-4.6	a. Equipment _____		\$10,000		
C-4.7	b. Remodel _____		\$30,000		
C-4.8	c. _____				
C-4.9	Date of Reserve Approval in Minutes: _____				
C-4.10	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$0	\$40,000	\$0	\$0
C-4.11	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

## ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-5	<b>Beginning Balance in Reserve Account (end of previous year)</b>				
C-5.1	Date of Reserve Approval in Minutes: _____				
C-5.2	Amount to be added to the reserve				
C-5.3	Date of Reserve Approval in Minutes: _____				
C-5.4	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-5.5	Amount to be spent from Emergency Reserve (Cash)				
C-5.6	Date of Reserve Approval in Minutes: _____				
C-5.7	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	\$0
C-5.8	<b>TOTAL TO BE SPENT</b>	\$0	\$40,000	\$0	\$0