

*TRANSFER IN FROM ANOTHER STATE TO SUBLETTE COUNTY, WYOMING*

Welcome to Sublette County. In order to license and title your vehicle in Wyoming, you will need to go through a few steps.

**If you have a vehicle title free and clear of any liens, follow these steps:**

1. \_\_\_\_\_ Title. Your original title from the issuing state.
2. \_\_\_\_\_ Vehicle Identification Number Inspection. You can have the VIN inspection done at the justice building located at 40 S. Fremont St, or you can call the Sheriff's department to come to a specified location to do the inspections (best option if you're changing multiple vehicles/trailers) 307-367-4378.
3. \_\_\_\_\_ Current mileage (if the vehicle is 2011 or newer).
4. \_\_\_\_\_ Weight. Empty weight on pickup trucks, campers, and all trailers. A Weight Slip from the landfill may be required for trailers without a weight recorded on either the title or registration from the previous state.
5. \_\_\_\_\_ Registration and proof of insurance. Bring in your former state current or expired proof of registration or proof of sales tax paid. Also provide proof of current insurance.

Bring items 1 -5 to the Clerk's office and they will issue a WYOMING title. The cost for your new title will be \$25. Once these steps are completed the Treasurer's office can issue you new Wyoming Registration. Wyoming Reg is based on MSRP, years of operation, and unladen weight.

**If the vehicle is financed, we will need your lien holder information so that we can assist you in requesting your original title.**

A Vehicle Identification Number Inspection is required for all vehicles transferring from out of state. Follow the above **Steps 2-5** and bring to the Clerk's office. You will also need:

1. \_\_\_\_\_ Lien holder information. You will need to contact your lien holder and request an address or fax number for state-to-state transfers. A letter will be sent to the lien holder requesting your title be sent to the Clerk's office.
2. \_\_\_\_\_ Loan Document. The security agreement or financing statement from the lien holder.
3. \_\_\_\_\_ \$45. The title fee includes \$15.00 for the title, \$10.00 for the V.I.N. inspection, and \$20 to file the lien.

When your title is delivered to the Clerk's office, a Wyoming title will be made with the lien and sent back to the lien holder. A copy of the Wyoming title will be mailed to you. When it is time to renew your registration, you will bring the copy to the Treasurer's office so they can update their records.

4. \_\_\_\_\_ Registration and proof of insurance. Bring in your former state's current registration to the Treasurer's office, together with proof of current insurance.

**\*Note-Treasurer may only issue registration from a current registration AFTER we have received your finance agreement and VIN inspection forms.**

**If registration is expired**, you will need to wait until the title is changed to a Wyoming title to register the vehicle.

**QUESTIONS:** Please feel free to contact the Clerk at 307-367-4372 or Treasurer at 307-367-4373