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**CD-ROM SPREADSHEET EXAMPLES PERSONAL PROPERTY DECLARATION – OIL AND GAS EQUIPMENT**

If your Equipment Listing is being provided on a CD-ROM in a Microsoft Excel Spreadsheet, it will have a “W” Tab and “E” Tab for each parcel. The “W” Tab is from our RealWare “Wells” tab. The “E” Tab is from our RealWare “Equipment” tab and is associated with the appropriate Well tab. Your spreadsheet will look much like these examples:

**Well Tab:**

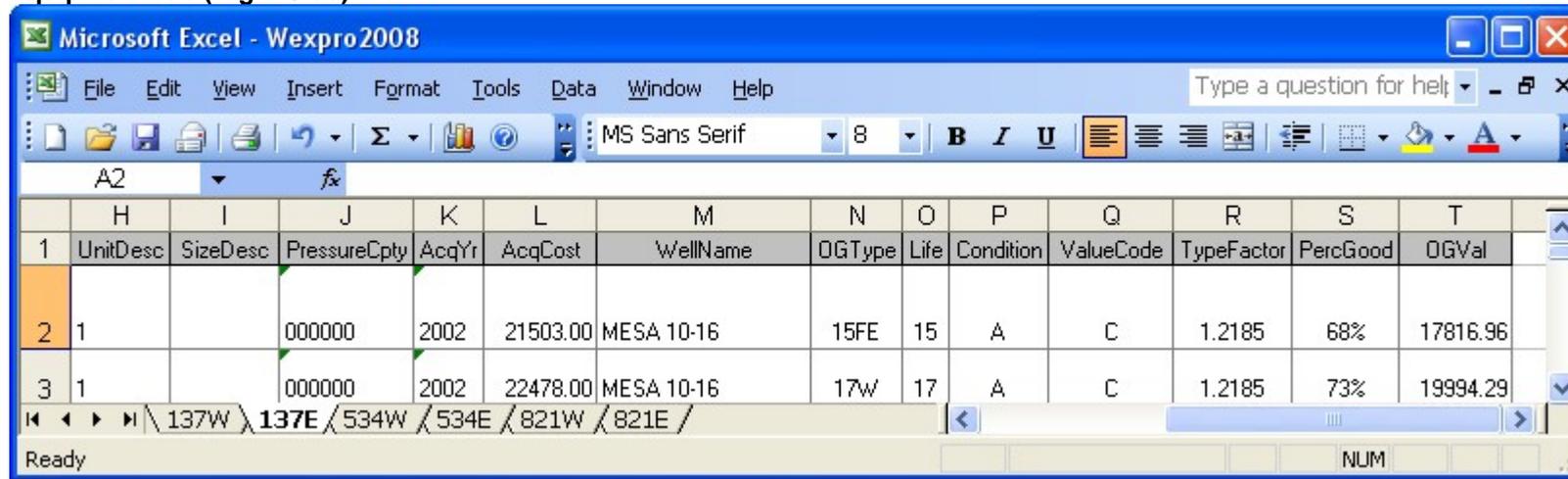
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	WellName	WellNo	GroupNo	WellDepth	BasinName	cboUnitName	APINO	Status	QtrQtr	QtrSct	SCT	TWN	RNG	Latitude	Longitude	LegalText
2	BOULDER 10A-30	BR10A-30		13150	Green River	PINEDALE	3524823	P	NW	SE	30	31	108	42.62650	-109.76023	2007 P BR 10A-30
3	BOULDER 12A-18D PAD	BR11-18		13532	Green River		3524345	P	NE	SW	18	31	108	42.65533	109.77020	2006 P BR 11-16

The APINO is the ‘Master ID’ for a particular well. It is from the API as listed on the [WYOGCC website](http://www.wyogcc.com) that we draw most of the information listed on the Well tab. The Legal Text column will indicate the well spud date and any associated Well Pad. The WellNo column is used to indicate associated Well Pads.

**Equipment Tab: (Left Side)**

	A	B	C	D	E	F	G	H	I	J
1	IdNo	AbstractCode	Quantity	DescType	Description	Make	Model	UnitDesc	SizeDesc	Pre
2	M7-8	39922	1	Lact, Metering, Test RePres Eq/Sec Rcvy/Inj Pump	METERING			1		000
3	M7-8	39922	3	Welded Steel Tanks Flow Lines and/or Gathering	WLD STL TNKS W/STAIRS CATWALK FLOWLINES ON			1	NATCO	000

## Equipment Tab (Right Side)



	H	I	J	K	L	M	N	O	P	Q	R	S	T
1	UnitDesc	SizeDesc	PressureCpty	AcqYr	AcqCost	WellName	DGType	Life	Condition	ValueCode	TypeFactor	PercGood	OGVal
2	1		000000	2002	21503.00	MESA 10-16	15FE	15	A	C	1.2185	68%	17816.96
3	1		000000	2002	22478.00	MESA 10-16	17W	17	A	C	1.2185	73%	19994.29

The **IdNo** is used to indicate associated Well Pads. This is column you should do your primary sort by to group all wells associated with a particular well pad. **UnitDesc** is almost always "1". The number used in "Quantity" will be used to multiply the **AcqCost** to arrive at a total Initial Cost. That number will then be trended and depreciated to arrive at **OGVal**.

### **IMPORTANT THINGS FOR YOU TO KNOW**

**IdNo** – The column being primarily used to allow sorting by 'Well Pad.'

**Quantity** – The total number of that particular item with the same **ACQYR** and **ACQCOST**. The number in this column will be multiplied by the number in **ACQCOST** to arrive at a total value for the line. The computer program will take that total value and apply life, valuecode, condition, typefactor, percgood and depreciation factors to arrive at a current **OGVAL** for that line.

**SizeDesc** – Typically entered from information reported by the company - or obtained from label plates on the equipment during field inspections.

**PressureCpty** – We are using this column as a way to record the Month and Year that an on-site physical inspection of that well was conducted by our office.

**AcqYr** – The year built. Determines the start time for depreciation.

**AcqCost** – Installed Cost. Includes Equipment Cost + Transportation/Shipping + Installation

**WellName** – If the word "PAD" is used in the **WellName** that indicates that particular well is associated with a Well Pad.

**APINO** - The ID number for a particular well. Takes precedence over 'Well Name'. Comes from the [Wyoming Oil and Gas Commission](#). Click on [Wells](#) and you can search for a great deal of information. "By API Number" is the easiest way to find a particular well. Enter the API # as 35NNNNN (no leading zero or spaces). But the "Plot Nine Section Area" works well too - especially for identifying associated wells on a "Well Pad"

**OGType** – Comes from a predetermined pull down list. It is directly related to the LIFE column which indicates the equipment life. Together they determine which depreciation table the computer will utilize for that piece of equipment. **Note: Oil Rigs and Pump Jacks DO NOT depreciate.**

**ValueCode** – Defaults to 'C' (Cost) but can be changed from a pull down list to Market, RCN, Penalty, Salvage, Override or BIA Market. Once a piece of equipment reaches its Residual Value (normally 20% reached at the end of its 'Life' year), this will automatically change to an 'S' (salvage) value even if the equipment is still in use.

**Condition** – The Condition column defaults to 'A' (Average) but can be changed from a pull down list to Excellent, Good, Fair or Poor.

**TypeFactor** – Programmed in by the Department of Revenue. This number is used in the calculations getting from QUANTITY X ACQCOST X (in between calculations) to get to **OGVal**. Note: If an item has a TYPEFACTOR greater than '1', the result may be an OGVAL that is greater than ACQCOST the first few years of the equipment's life.

Click [here](#) for additional information about valuation and depreciation schedules provided by the Wyoming Department of Revenue.

**ASSESSEDVAL** – OGVAL (current market value) X assessment rate (11.5%). To estimate actual taxes take this number X the mill levy (about 60 mills - 6% - is typical) and it will be pretty close. The actual mill levy is set each year by the County Commissioners after public budget hearings and varies among the different county tax districts. This process usually completes in early August.