

**OFFICIAL COUNTY COMMISSIONERS PROCEEDINGS
FEBRUARY 19, 2019**

The Board of County Commissioners met in regular session in the Commissioners Meeting Room of the Sublette County Courthouse in Pinedale, Wyoming, on this date at 9:00 a.m. with David Burnett, Joel Bousman, Tom Noble, Mack Rawhouser, Holly Dabb, representing the Pinedale Roundup, Mark Eatinger, Billy Pape, Skylar Wilson, Matt Gaffney, Eric Sackett, and Carrie Long, County Clerk present.

Chairman Burnett led those present in the Pledge of Allegiance.

The minutes of the preceding regular meeting of February 5, 2019, were approved and ordered filed on motion by Commissioner Vickrey and seconded by Commissioner Noble. The motion carried unanimously.

The agenda was approved with the addition of Jim Mitchell, Emergency Management Coordinator, to present the Contract with Wood Environmental for signature. Commissioner Bousman made the motion, Commissioner Rawhouser seconded. Motion carried unanimously.

Eric Sackett with Rio Verde Engineering met with the Board to discuss existing projects. The first item of discussion was a change order for the Meadowlark and Iroquios paving project. It was learned by Rio Verde staff during a recent continuing education seminar that it was possible to utilize cheaper oil on this project and achieve the same performance resulting in a decrease in the total project cost of \$9,520.00. Commissioner Bousman made a motion to accept the change order, Commissioner Rawhouser seconded the motion. Motion carried with Commissioner Noble abstaining from the vote.

The second item: New-Fork Willow Creek Road CR 23-120 Partial Extinguishment of Easement was tabled.

The third item was the adoption of Resolution # 19-100352B and Plat for Red Hill Alteration of the Big Piney-Calpet Road CR-134. Commissioner Noble made the motion to approve the Plat and adopt the Resolution, Commissioner Rawhouser seconded the motion. Motion carried unanimously.

The fourth item was the adoption of Resolution# 19-100353B and Plat for BLM Alteration of the Industrial Site CR 23-190. Commissioner Noble made the motion to approve the Plat and adopt the Resolution. Commissioner Bousman seconded the motion. Motion carried unanimously.

Chairman Burnett told the Board Commissioner Bousman has a conflict regarding the 2nd meeting in May and was requesting it be changed from 21 to 22nd. Commissioner Bousman made the motion to change the meeting date to May 22. Commissioner Rawhouser seconded the motion. Motion carried unanimously.

Shad Cooper, Fire Chief, presented the Board with the Essentials of Fire Fighting Text Book. He stated he had been involved in the compilation of the text book for several years and indicated Sublette County was mentioned a number of times in the book.

Cooper also discussed the bids on the Wildland Fire truck. He stated he had received communication from five manufacturers choosing not to submit bids because their type 5 truck differs from specifications submitted by Unified Fire. He stated he had received one bid from a reputed manufacturer but the bid was significantly above what was budgeted. He stated he would like to reject the bid and with Board permission work with the other manufacturers to work within the budget and within the needs of the type 5 Wildland truck. Commissioner Bousman made the motion to reject the bid received. Commissioner Rawhouser seconded the motion. Motion carried unanimously.

Cooper also updated the Board on the Hogsback Tower. He stated discussion was underway with Harris regarding the weight load on the tower. Harris has been requested to come back and get accurate information for the tower and that correcting the weight load could involve removing some equipment from the tower.

Glen Owings and Megan Smith from the Extension office met with the Board to introduce themselves and give a brief review of the Extension office, its structure and programs. Steve Harrison, the new director of the Extension office was not able to attend. Commissioner Bousman stated the Board would like an update on the 4H program from Steve Harrison and requested that Harrison schedule a time to meet with the Board.

The Board renewed the Lease with the University of Wyoming for office space with Commissioner Bousman making the motion and Commissioner Rawhouser second. Motion carried unanimously.

Elaina Zempel from Wyoming Business Council, Geoff Keogh and Sam Sumrall from Enviromedial Services met with the Board to review the lease agreement and revenue recapture plan. Discussion involved the Board giving credit against the loan regarding additional jobs created and sustained by the company. Chairman Burnett requested the lease agreement be modified with a reduction in the jobs language to reflect no credit for the first 10 jobs created, a \$10,000 credit for up to an additional 20 jobs hired by year 5 and retained at year 6. Matt Gaffney requested a signature block be added for Environmedial since the agreement read like a contract.

Elaina also requested the Board resign the application due to a correction in a number column. She stated the total was correct but needed signatures on the corrected application. Commissioner Bousman made a motion to sign the corrected contract, Commissioner Rawhouser seconded. Motion carried unanimously.

Accounts payable audited and approved for payment:

AAA CREDIT SCREENING SERVICES LLC 30.00 / ABS ARCHITECTURAL 720.28 GREGORY F. ALLEN 73.69 / ALTITUDE DRUG LLC 1,516.26 / A TO Z HARDWARE 552.02 BAXTER'S FRAME WORKS 168.54 / BELVEAL'S SIGNS 214.00 BOB BARKER COMPANY, INC. 94.74 / JOEL E. BOUSMAN 459.00 BRIANNE BROWER 1,017.20 / JAY BROWER 945.84 / BUCKY'S OUTDOOR, L.L.C. 1,050.60 DAVID BURNETT, M.D. 46.40 / BUTTARS TRACTOR TREMONTON INC 291.28 CANDLEWOOD SUITES BOISE-MERIDIAN 675.00 / ROBIN CARNES 40.60 CELLEBRITE USA, INC 3,700.00 / CHEENEY LANDSCAPING 755.00 / CHIEF 82.59 CLEAN WASH LAUNDROMAT 105.00 / CONRAD & BISCHOFF INC. 21,757.14 COOPER, SHAD 445.83 / COUNTRY LANE GAS & GROCERIES 657.38 CUMMINS ROCKY MOUNTAIN LLC 720.00 / DELL MARKETING LP 6,880.80 DOUBLE TREE BY HILTON - THORNTON 1,448.00 / DEPT OF WORKFORCE SERVICES 16,307.80 D. SWAIN DESIGN 220.00 / DUSTBUSTERS, INC. 13,022.74 / EAGLE OF CODY 240.00 EAGLE UNIFORM & SUPPLY CO. 362.81 / ENERGY 1 567.62 EQUINOX INDUSTRIES LTD 262.00 / ERIN FAZENDIN 79.01 F.B.MCFADDEN WHOLESALE 164.35 / FLEETPRIDE 237.80 FREMONT MOTOR ROCK SPRINGS INC 2,417.99 / FRONTIER FORD 38,256.00 GALLS, LLC 177.90 / JAMES GEHLHAUSEN 635.63 / GET WESTERN ELECTRIC LLC 2,975.93 GLACIER 2 GROUNDWATER 150.00 / GREENWOOD MAPPING, INC. 2,565.00 HAMPTON INN & SUITES-PINEDALE 178.00 / STEVE HARRISON 149.45 HAMPTON INN IDAHO FALLS 603.48 / HOBACK LAW 1,000.00 HOLIDAY INN - INDIANAPOLIS 333.45 / HONNEN EQUIPMENT CO. 5,744.19 IAFC MEMBERSHIP 265.00 / INTERSTATE BATTERIES OF 143.95 JACK'S BUMPERS 1,750.00 / JACK'S TRUCK & EQUIPMENT 418.15 JOHN THOMAS JOHNSTON 1,300.00 / KIMBALL MIDWEST 18.00 / STEVE KIPP 46.28 KOMATSU EQUIPMENT 4,407.09 / ROBERT LAING 128.16 LARRY H MILLER CHRY PLY 225.51 / LARRY H MILLER JEEP DODGE 1,170.24 LBISAT LLC 246.00 / LINCOLN COUNTY 473.04 / LITTLE AMERICA 1,926.30 L. N. CURTIS & SONS 134.15 / LOWER VALLEY ENERGY 329.28 M & M TRANSFER INC. 807.00 / MAIL FINANCE 581.22 / MIDWAY MALL 242.44 MODERN PRINTING COMPANY 63.00 / MOOSE CREEK CATERING 630.00 MOOSELY MAILBOXES 236.98 / MOORE MEDICAL,LLC 123.45 MOTOROLA SOLUTIONS, INC. 3,715.12 / MSC INDUSTRIAL SUPPLY 834.96 MINE SAFETY & HEALTH ADMINISTRATION 464.00 NEZ PERCE COUNTY SHERIFF OFFICE 55.00 / TOM NOBLE 295.91 OFFICE OUTLET 2,016.10 / OLD STONES SMOKEHOUSE 113.82 OFFICE OF STATE LANDS & INVESTMENTS 315.19 PAGING & WIRELESS SERVICE CENTER 12,197.00 / PACIFIC STEEL & RECYCLING 2,092.36 PETERBILT OF WYOMING 742.19 / PINEDALE AUTO SUPPLY 3,962.73 PINEDALE GLASS & MORE 1,800.00 / PINEDALE LUMBER 1,384.01 PINEDALE ROUNDUP 1,490.44 / PLAINSMAN PRINTING & SUPPLY 145.01 POC NETWORK TECHNOLOGIES 22.50 / PRAXAIR DISTRIBUTION INC 738.27 THE FAMILY TREE, INC 1,468.53 / PRIORITY DISPATCH 25.00 / CHRIS WEBB 1,010.00 QUILL CORPORATION 1,051.03 / R & D GROUP 90.00 / THE RADAR SHOP INC. 1,890.00 MACK RAWHOUSER 272.28 / REBEL AUTO PARTS 222.35 WYOMING RANGE MEDICAL PC 4,525.00 / RENDEZVOUS POINTE 14,122.00 RIDLEY'S FAMILY MARKETS 1,051.33 / RIO VERDE ENGINEERING 18,691.61 ROCKY

MOUNTAIN POWER 17,059.27 / ROCKY MOUNTAIN WASH, LLC 399.75 ROCKY MOUNTAIN YETI PINEDALE 220.00 / ROCK SPRINGS WINNELSON 162.73 SATCOM GLOBAL 277.05 / JENESS SAXTON 89.00 / SUBLETTE COUNTY 4-H 49.17 SUBLETTE COUNTY CHAMBER OF COMMERCE 2,368.50 / DON SCHOOLEY 50.00 SCOTT, TRISHA 135.94 / SUBLETTE COUNTY RURAL HEALTH 5,620.10 SECRETARY OF STATE 60.00 / SHADOW MOUNTAIN WATER OF WY 110.50 SOUTHWEST SUBLETTE COUNTY 84,500.00 / SHAWN STREETER 91.65 SUBLETTE EXAMINER 25.00 / KENNA TANNER 960.00 / TOBY TERRELL 208.83 THOMSON REUTERS-WEST 1,606.04 / TIME PAYMENT CORP 59.95 THE TIRE DEN, INC. 3,901.46 / TOOLPUSHERS SUPPLY CO. 251.12 TOWN OF MARBLETON 184.46 / TOWN OF PINEDALE 1,762.25 TRANSFER FLOW, INC. 3,767.08 / TRACTOR SALES 141.93 TRANS UNION RISK AND ALTERNATIVE 110.30 / KARSON TURNER 80.00 UNITED RENTALS (NORTH AMERICA) INC 3,145.28 / VALLEY WIDE COOPERATIVE 29.63 VOIANCE LANGUAGE SERVICES 0.77 / WAXIE SANITARY SUPPLY 2,195.72 WAZITECH TECHNICAL SOLUTIONS 6,350.00 / WY DEPT OF TRANSPORTATION 4.00 WEIDNER FIRE 1,186.22 / WESTECH EQUIPMENT 1,334.84 WILLIAMS AUTOMOTIVE INC. 76.85 / WILDRED SERVICES 1,175.00 WIRELESS ADVANCED COMMUNICATIONS, 7,379.67 WITMER PUBLIC SAFETY GROUP, INC 1,454.50 / WIND RIVER BREWING CO. 93.00 WYOMING STATE FIREMEN'S ASSOCIATION 75.00 WY STATE FIRE MARSHAL'S OFFICE 147.95 / WATCHGUARD SECURITY SYSTEMS 144.08 WYOMING MACHINERY COMPANY 181,911.81 / WYOMING.COM 10.00 / WYOPASS 385.00 WYOMING WATERWORKS, LLC 35.75 / XEROX CORPORATION 4,117.23 YOST BUSINESS SYSTEMS 278.88

The Board signed 3 bonds submitted by Treasurer: Sheila Boyce – Secretary / Treasurer Kickin Cancer; Ashley Jones – Deputy Clerk Town of Marbleton; Shannan McCormick – Clerk / Treasurer Town of Marbleton, Commissioner Vickrey made the motion to approve bond. Commissioner Rawhouser seconded the motion. Motion carried unanimously.

The Board signed Resolution No. 19-100350B; Crossfire Arena Rezoning approved on February 5, 2019.

Jeness Saxton, County Assessor presented two abatements for signatures.

Public Comments:

Wendy Boman introduced Dave Dorn to the Board. She explained with Dave's oversight the District won't need to hire additional personnel to replace the recently vacated Financial Director position. She also stated the District would like to have an open workshop with all entities concerned in Sublette County to move forward with the critical access hospital discussion. The Board will take under advisement and consider a possible date.

Clint Gilchrest representing the Historic Preservation Board addressed the Board regarding the annual report. He stated the report needed the Chairman's signature. Chairman Burnett reviewed the report and signed.

Reports from Commissioners: Commissioner Rawhouser said he had viewed the Game & Fish meeting regarding the Wildlife Fence between La Barge and Big Piney. He stated he will also attend a meeting on the 27th. Commissioner Bousman stated he had participated in a conference call NACO (National Association of County Officers). He also reported on a discussion with Mike Henn from the SCCD and BLM Field Office Manager Caleb Hiner regarding a collaborative effort to identify possible examples of local government performing NEPA(National Environmental Policy Act) analysis on behalf of the Pinedale BLM Field Office. Commissioner Noble said he has been involved in the broadband follow up and participated in conference calls with Joann, Heather, and the grant people. Chairman Burnett stated he had toured the jail facilities. He also stated he had conversations with the County Clerk and several other elected officials and is considering appointing two members of the Board to various entities during the budget process. He stated that by doing this, the Commissioners would be more involved and available during the process. Commissioner Noble stated he had toured the jail as well.

Paul Stille, representing Leo Riley and Company, presented the draft FY18 Financial Audit report, by conference call.

There being no further business, meeting was adjourned at 1:50.

BOARD OF COUNTY COMMISSIONERS
SUBLETTE COUNTY, WYOMING

/s/ David Burnett, Chairman

Attest:

/s/ Carrie S. Long, County Clerk