

OFFICIAL COUNTY COMMISSIONERS PROCEEDINGS

January 22, 2019

The Board of County Commissioners met in regular session in the Commissioners Meeting Room of the Sublette County Courthouse, in Pinedale, Wyoming, on this date at 8:00 A.M. with David Burnett, Joel Bousman, Mack Rawhouser, Tom Noble, Doug Vickrey, Matt Gaffney, Sam Bixler, Holly Daab from the Pinedale Roundup, Jim Mitchell and Clerk Carrie Long were present.

The meeting was opened by Chairman Burnett and led those present in the Pledge of Allegiance.

Chairman Burnett requested approval of the prior meeting minutes. Commissioner Bousman noted a correction in that he was appointed to the board of the WCCA, rather than as a representative. Commissioner Noble made a motion to accept the minutes as corrected. Commissioner Vickrey seconded the motion. Motion carried unanimously.

Chairman Burnett requested approval of the agenda. Commissioner Vickrey moved the agenda be accepted. Commissioner Rawhouser seconded the motion. Motion carried unanimously.

Chairman Burnett requested Accounts Payable be approved as presented by the Clerk. Commissioner Bousman stated he appreciated the presentation by Department rather than Alphabetical and asked if the Department could be listed as well. The Clerk stated she would check into that possibility. Commissioner Bousman moved that the Accounts Payable be approved as presented. Commissioner Noble seconded. Motion carried unanimously.

The Board signed documents approved at prior meetings; Dave's Electronics, Resolution R19-100349B; Resolution R19-100350B.

RFP for Grant Writer – Chairman Burnett invited Jim Mitchell, Emergency Management coordinator, to give his recommendation on request for proposal regarding the grant writer for the Homeland Security Grant for the Hoback Ranches. Mitchell stated his recommendation was for Wood Environmental. Mitchell explained to the Board the \$20,000 grant for the grant writer had been approved by the Attorney General. Commissioner Noble made the motion to move forward with accepting Wood Environmental as the grant writer. Commissioner Bousman seconded the motion. Motion carried. Commissioner Bousman asked Mitchell about the administration of the grant if it was granted. Mitchell explained and confirmed with Matt Gaffney that administration of the grant would involve another RFP and process.

Maintenance Supervisor, Andre Irey met with the Board and requested a donation of sick leave for an employee who had shoulder surgery and was going to be short sick time for the current pay period from another employee who had a change of status at the beginning of the month and no longer had access to sick leave. Commissioner Bousman stated he had concern about the donation and stated he would be more comfortable with the donation of sick leave coming from an employee who had current sick leave rather than one whose sick leave disappeared due to the change of status. Chairman Burnett asked Matt and the Clerk if this situation had been addressed in the past. Both said it had with Board approval. Commissioner Bousman made the motion to approve sick leave donated from Andre contingent upon discussion with the Auditor regarding the donation from the employee with the change of status. Commission Rawhouser seconded the motion. Motion carried unanimously.

Chairman Burnett addressed the Board regarding the Agenda Request Form and invited the Board for comment and suggestions. Commissioner Bousman stated the Commission has always allowed the public to address the Board even if they weren't on the agenda and would not like to see this practice go away. Chairman Burnett said the public would still be allowed to address the board, time allowing and the intent of the Agenda Request Form was to help the Board be better prepared before meetings and give the public broader access to be on the agenda.

Chairman Burnett called for a short break at 8:55 and resumed the meeting at 9:00.

CTC (Review and recommendations on RFP's for Broadband Project) Present were: Joanne Hovis from CTC, Russ Elliot, Broadband Manager from the Wyoming Business Council, and Elaine Zempel by conference call. Joanne reviewed the 3 RFP's submitted for the Broadband Project. She stated her recommendation was All West Communications. She also stated CTC could be involved with negotiations with the selected vendor, but this work would be outside the current scope of her contract. Commissioner Noble stated that since the scope of work is nearly complete, he moves to extend the CTC Energy's contract not to exceed \$30,000 and expand the scope of work to include supporting the county attorney's office with detailed negotiations with the selected vendor; to also develop a more granular cost estimate and engineering plan sufficient to meet the requirements of the grant applications; and to develop a federal and state grant strategy to address broadband needs in the most remote and underserved parts of the county. Commissioner Rawhouser seconded. Motion carried unanimously.

Commissioner Noble made a motion to approve CTC's recommendation that the county pursue detailed contract negotiations in conjunction with county attorney with All West under the condition that some capacity be retained by the consortium, and that CTC move forward with grant applications. Commissioner Vickrey seconded. Motion passed unanimously.

To strengthen this application, motion to establish a joint powers board. Commissioner Rawhouser made a motion to create a broadband joint powers board in partnership with the town of Big Piney, Marbleton, and Pinedale. Membership shall consist of two members of the County Commission, the mayor or representative from each of the three towns, and a non-voting member representing the selected vendor. Commission Noble seconded the motion. Motion passed unanimously.

Richard Stem addressed the Board regarding a review of public lands issues and explained the pros and cons of the good neighbor authority and master stewardship agreement. Commissioner Bousman explained to the Board he is meeting with other entities and State Forestry to further discussion regarding Mr. Stem's presentation.

Consensus funding – Chairman Burnett invited members to discuss. Present were: Big Piney Mayor Michelle Hymas by conference call, Pinedale Mayor Matt Murdock, Scott Scherbel by conference call, Marbleton Councilmember Mack Bradley, and Big Piney Councilmember Tyler Maxfield, and Matt Gaffney. Matt confirmed to the Board the list must be certified as agreed to by the Board of Commissioners with at least 70% of population in agreement. Chairman Burnett asked those present if they represent their entire council or would they have to go back to council for approval. All stated they had the authority to represent the entire council. Pinedale Mayor, Matt Murdock listed the projects. After discussion it was agreed Marbleton's project of an inlet to the sewer treatment plant, with water monitoring for water well system at \$137,386.00; and Pinedale and Big Piney would split the remaining \$50,000 into two equal halves of \$25,000 each. Commissioner Vickrey moved to approve the project list as presented by the three towns. Commissioner Bousman seconded. Motion carried unanimously.

10:45 five minute break. Chairman Burnett resumed the meeting at 10:50.

Chairman Burnett recognized Wendy Boman chairperson of the Rural Health Care District and asked her to present her items. The first item was a letter from Bill Kluck requesting the repositioning of a light pole that affects the approach of the Life Flight helicopter. Chairman Burnett stated no motion necessary but asked for agreement among the Board. The agreement was so noted by the board.

MOU between Sublette County Rural Health Care Board and Sublette County: The Chairman asked the Clerk to explain the MOU. She explained that the County and SCRHCD are on the same Blue Cross Blue Shield policy. In the past, the County has computed SCRHCD portion of premiums and claims. BCBS has moved to a different billing platform and now requires a lump sum payment. The MOU states the SCRHCD will send money through an ACH payment and the County will then pay the amount due. Commissioner Bousman made the motion accept the MOU between the District and Sublette. Commissioner Noble seconded. Motion carried unanimously.

Chairman Burnett asked the Board to review the renewal of the facility lease with the District and the County. Commissioner Rawhouser stated he had been attending the SCRHC Board meetings and would recommend the lease payments be waived for the next six months. Commissioner Vickrey seconded the motion. Commissioner Rawhouser stated the SCRHC Board is new and trying to sort through current situations. Motion carried unanimously.

Chairman Burnett presented the contract between Sublette County and Rio Verde Engineering services. Commissioner Noble made the motion to approve the contract. Commissioner Rawhouser seconded the motion. Commissioner Bousman asked Matt Gaffney to the prior contract was expired. Matt confirmed that it was. Commissioner Bousman asked about the requirement to put the contract out for request for proposal. Matt Gaffney explained the RFP was not required but the Commission could move forward with an RFP if desired. Chairman Burnett asked Matt whether RFPs were requested when the original contract was signed. Matt stated the original contract was signed in 2009 so he was not sure. Matt explained that Rio Verde has current projects and will need direction as to these projects. Commissioner Bousman stated that the new contract has an increased fee schedule and should have RFPs. After discussion, Commissioner Rawhouser withdrew his second. Chairman Burnett directed Matt Gaffney to meet with Rio Verde and discuss options. Commissioner Noble stated he has concern with putting out RFPs because Rio Verde's pay schedule is now public knowledge and other companies could bid lower than them. Commissioner Bousman made the motion to approve the contract for 1 year. Commissioner Noble seconded the motion. Motion carried. Commissioner Vickrey opposed.

Chairman Burnett recognized Mike Henn from the Conservation District. Also present were Todd Hurd from Forsgren Engineering, Dan Liske from Premier Site Development, and Milford Lockwood and Darrel Walker SCCD Board Supervisors. Mike stated the engineer's estimate was \$282,158.00 for the current remodel but the current estimate is actually, with input the Contractor and sub-contractors, currently at \$307,405.00. \$98,750 is the bids received for the fire sprinkler system. The Conservation District Board approved \$40,000 to supplement but still need money to finish the fire sprinkler system part of the project. The Board discussed with Dan and Mike the cost overage of \$123,997.00. Chairman Burnett asked Dan if he could start work on the project without a decision from the Board regarding the fire suppression. Dan said he would not be affected for about one month. Chairman Burnett asked the Board if they wanted to take the situation under advisement. Commissioner Bousman asked the Clerk if she would research available funding.

Wyoming Office of Homeland Security and Sublette County grant. Commissioner Bousman made a motion to approve the \$20,000 grant between the Wyoming Office of Homeland Security and Sublette County for Grant Writing assistance. Commissioner Rawhouser seconded. Motion carried unanimously.

Commissioners signed the vouchers submitted for payment.

ABLE RECOGNITION LTD. 1,117.82 / ADAMSON POLICE PRODUCTS 13.95 /ALTITUDE DRUG LLC 1,486.36 / AMAZON 745.63 / ASPEN TRAVEL 668.99 /A TO Z HARDWARE 433.81 / AT&T 87.72 / TRISTAN BARNEY 500.00 /MARYLISA BAXLEY 14.50 / BELVEAL'S TOWING 414.00 /B-N-C TRASH SERVICE INC. 2,273.50 / BOB BARKER COMPANY, INC. 135.57 /BOMGAARS 122.82 / BROWNELLS, INC. 365.63 / MATTHEW BRUNETTE 25.77 /BRYAN CAVE LEIGHTON PAISNER LLP 11,598.89 / BUCKY'S OUTDOOR, L.L.C. 194.69 BUTTARS TRACTOR TREMONTON INC 1,148.58 / BYU - FINANCIAL AID 2,000.00 /BYU-IDAHO 4,000.00 / CENTURYLINK 24,286.60 / CENTURYLINK 2,511.40 /NEOPOST 5,000.00 / COLORADO SCHOOL OF MINES 2,000.00 / COMMERCIAL TIRE 360.00 /CONRAD & BISCHOFF INC. 24,069.20 / COOPER, SHAD 70.83 COURTYARD MARRIOTT - CASPER 361.00 / CASSIE CRUMPTON 345.41 /CTC TECHNOLOGY & ENERGY 7,985.00 / DANIEL JUNCTION 120.00 /DAVIS & CANNON, LLP 1,050.00 / DAVES ELECTRONICS 13,284.09 DE LAGE LANDEN FINANCIAL 188.63 / DEPARTMENT OF HEALTH 49.00 /WY DEPT OF REVENUE 38.88 / DEPARTMENT OF FIRE PREVENTION 917.27 / DIRECTV 124.98 /DOMINION ENERGY 6,379.23 / DEPT OF WORKFORCE SERVICES 18,003.09 /THE DUNN GOOD COMPANY 963.26 / DUSTBUSTERS, INC. 7,697.44 EAGLE UNIFORM & SUPPLY CO. 370.81 / EQUINOX INDUSTRIES LTD 1,071.19 /FASTENAL COMPANY 298.16 / F.B.MCFADDEN WHOLESALE 262.20 / FLEETPRIDE 123.66 /GALLS, LLC 755.26 / WIL GAY 324.08 GET WESTERN ELECTRIC LLC 2,261.93 /GLAXOSMITHKLINE PHARMACEUTICALS 2,935.00 / GREENWOOD LAW OFFICE 22.91 /GREENWOOD MAPPING, INC. 3,352.50 / STEVE HARRISON 87.20 /HIGH COUNTRY

BEHAVIORAL HEALTH 1,939.75 / H.D. FOWLER CO 13,034.00 /HELEN HEGARDT 1,041.67 / HENRY SCHEIN INC. 278.46 /HOLIDAY INN ROCK SPRINGS 826.20 / HOBACK LAW 1,000.00 /HONNEN EQUIPMENT CO. 3,546.67 / ID VILLE 125.85 /IDAHO FALLS PETERBILT, INC. 5,013.47 / INTERSTATE BATTERIES OF 266.90 JACKSON HOLE COMMUNITY 660.00 / JME FIRE & HOIST PROTECTION, INC 3,496.20 /TERESA JOHNSON 326.48 / KIMBALL MIDWEST 243.44 / STEVE KIPP 2,401.67 /KENWORTH SALES COMPANY 984.23 / LARRY H MILLER JEEP DODGE 108.75 /THE LEAGUE 485.00 / LINCARE 5.00 / LITTLE AMERICA 94.00 LR COMMUNICATIONS, INC. 59.00 / M & M TRANSFER INC. 19,345.94 /MANAGERPLUS, LLC 1,572.48 / MEMORIAL HOSPITAL SWEETWATER 2,061.72 /MODERN PRINTING COMPANY 330.06 / TODD MORGAN 36.56 /MSC INDUSTRIAL SUPPLY 167.97 / NATIONAL BUSINESS FURNITURE INC 845.64 /NATIONAL TOOL WAREHOUSE 931.03 / NORTHERN ARIZONA UNIVERSITY 2,000.00 /NORTHWEST COMMUNITY COLLEGE 4,000.00 / OFFICE OUTLET 1,667.13 /OTIS ELEVATOR COMPANY 2,093.34 / PACIFIC STEEL & RECYCLING 1,023.61 /PETERBILT OF WYOMING 1,709.69 / PINEDALE AUTO SUPPLY 2,868.61 /PINEDALE GLASS & MORE 120.00 / PINEDALE LUMBER 281.97 /PINEDALE NATURAL GAS CO. 13,415.53 / PRAXAIR DISTRIBUTION INC 27.69 /THE FAMILY TREE, INC 1,524.90 / QUILL CORPORATION 855.22 /RAMKOTA HOTEL AND CONFERENCE 498.00 / REBEL AUTO PARTS 10.50 /REDWOOD TOXICOLOGY LABORATORY 1,166.00 / RENDEZVOUS POINTE 13,695.00 /RIDLEY'S FAMILY MARKETS 340.69 / RIO VERDE ENGINEERING 22,055.82 /ROCKY MOUNTAIN POWER 13,144.36 / ROCKY MOUNTAIN YETI PINEDALE 87.77 /SALTUS TECHNOLOGIES, LLC 5,900.00 / SAM HOUSTON STATE UNIVERSITY 1,960.00 /DAWN SANCHEZ 173.31 / SATCOM GLOBAL 277.05 /SUBLETTE COUNTY CHAMBER OF COMMERCE 170.00 / SCOTT, TRISHA 311.17 /SECRETARY OF STATE 30.00 / SEMI SERVICE INC. 855.90 /SHADOW MOUNTAIN WATER OF WY 110.50 / SPILLMAN TECHNOLOGIES, INC. 3,715.12 /SPRINGHILL SUITE - CHEYENNE 94.00 / STERLING COMMUNICATIONS 1,116.67 /STEVENSON UNIVERSITY 2,000.00 / STEVENSON UNIVERSITY 500.00 /STOP STICK, LTD. 1,915.00 / SUBLETTE CENTER 35,000.00 / TACTICAL GEAR.COM 26.95 /KENNA TANNER 376.31 / TEAM LABORATORY CHEMICAL CORP. 1,575.80 /TEGELER AND ASSOCIATES 2,712.00 / THOMSON REUTERS-WEST 33.60 /THE TIRE DEN, INC. 2,759.58 / TOWN OF MARBLETON 192.76 /TRANS UNION RISK AND ALTERNATIVE 110.00 / TROYS MOTORSPORTS 155.00 /UNIVERSITY OF NEW ENGLAND 2,000.00 / UNION TELEPHONE 1,264.34 /UNIVERSITY OF WYOMING 18,500.00 / VALLEY WIDE COOPERATIVE 22.61 /WATTS STEAM STORE, INC. 1,165.78 / WAXIE SANITARY SUPPLY 314.70 /WAZITECH TECHNICAL SOLUTIONS 6,350.00 / WY DEPT OF TRANSPORTATION 4.00 /WESTECH EQUIPMENT 284.12 / WESTERN TIRE CHAIN 2,523.99 / WEX BANK 679.86 /ZOE WHITE 170.69 / WH SERVICES, LLC 170.00 / WILLIAMS AUTOMOTIVE INC. 2,075.80 /WIND RIVER WEB SERVICES LLC 190.00 / WESTERN WYOMING COMMUNITY COLLEGE 765.00 /WYOMING MACHINERY COMPANY 10,013.20 / WYOMING.COM 10.00 /WYOMING GARAGE DOOR, LLC 2,281.60 / ZOLL MEDICAL CORPORATION 25,834.69

Chairman Burnett adjourned the meeting at 12:05 P.M.

BOARD OF COUNTY COMMISSIONERS  
SUBLETTE COUNTY, WYOMING

/s/ David Burnett, Chairman

Attest:

/s/ Carrie S. Long, County Clerk