

OFFICIAL COUNTY COMMISSIONS PROCEEDINGS

SEPTEMBER 3, 2019

The Board of County Commissioners met in regular session in the Commissioners Meeting Room of the Sublette County Courthouse on this date at 9:00 A.M. with David Burnett, Joel Bousman, Mack Rawhouser, Tom Noble, Doug Vickrey, Holly Dabb representing the Pinedale Roundup, Mike Crosson, Skylar Wilson, and Carrie Long, County Clerk present.

Chairman Burnett led those present in the Pledge of Allegiance.

Chairman Burnett requested to amend the agenda by adding Fire Warden, Shad Cooper after the 1:45 Executive session to consider a fire ban. Commissioner Bousman made a motion to accept the amended agenda. Commissioner Rawhouser seconded the motion. Motion carried.

The minutes of the regular meeting on August 20, 2019, were approved and ordered filed on motion by Commissioner Rawhouser, seconded by Commissioner Bousman. Motion carried.

Billy Pape, Road & Bridge Superintendent, along with Eric Sackett and Mike Jackson representing Rio Verde Engineering, met with the Board to update on projects. Pape presented the bid for a Drop Deck Trailer in the amount of \$33,598 which was below the budgeted \$39,000. Commissioner Bousman made a motion to accept the bid, Commissioner Rawhouser seconded the motion. Motion carried.

Eric Sackett advised the Board, there had been no bids submitted for the South Lysimeter project. He suggested requesting bids again in the spring.

Pape advised the Board twelve additional houses had come to the landfill from Hoback Ranches.

Mike Jackson advised the Board that with the paving of Meadowlark land, the posted speed limit should be studied. He stated the University of Wyoming is sending personnel to conduct the study in the upcoming week. The Board discussed several other locations in Sublette County that should be studied regarding speed reduction in and around towns and intersections. Pape said he would contact the Department of Transportation to request the studies.

Sackett updated the Board on the Cottonwood Ryegrass project stating the Corp of Engineers had not approved the use of a Nationwide permit and a Private permit might need to be considered going forward. He said he would have more information later in the week.

Jackson updated the Board on the Schedule A project. He stated the original agreement will be confusing to contractors. He said he and Billy are going to go to the location and review the project. He stated the Forest Engineer should be involved but had not been encouraged to participate. Commissioner Bousman said he would contact the appropriate Forest Service personnel in order to initiate collaboration.

Chairman Burnett advised the Board he had received a Change Order from Adams Concrete requesting the pad for the Luman Tower be added to the original bid. Commissioner Noble made a motion to accept the change order, Commissioner Rawhouser seconded the motion. Motion carried.

Hillary Graham, Human Resource Specialist, met with the Board via conference call. She presented a number of immediate human resource needs as well as reviewed possible job descriptions for a Human Resource Generalist and one for a County Administrator.

It was moved by Commissioner Bousman and seconded by Commissioner Rawhouser to recess the meeting for an Executive Session in accordance with W.S. 16-405(a)(x) wages. Motion carried.

The Board resumed regular session. It was moved by Commissioner Bousman, seconded by Commissioner Rawhouser to offer Hillary Graham a contract for consulting contingent on approval by County Attorney Mike Crosson. Motion carried with one nay vote from Commissioner Vickrey.

It was moved by Commissioner Noble, seconded by Commissioner Rawhouser to approve accounts payable.
Motion carried.

ADAMSON POLICE PRODUCTS 58.55 / ADVANCED GLASS AND TRIM 240.00 ALL AMERICAN FUEL COMPANY, INC. 103.40 / ALTITUDE DRUG LLC 451.19 AMAZON CAPITAL SERVICES 198.00 / AMAZON 735.36 / ASPEN TRAVEL 460.00 AT&T 47.35 / MARYLISA BAXLEY 16.62 / BELL HARDWOOD FLOORS INC. 8,859.00 TRAVIS BING 59.65 / BLACK MOUNTAIN RENTALS INC 154.00 / BLUE 360 MEDIA 1,071.23 BOMGAARS 178.65 / CDW GOVERNMENT, INC. 64.00 / CENTURYLINK 18,244.81 CENTURYLINK 2,515.73 / MICHAEL CHRISTIE 389.71 CHILDREN'S LEARNING CENTER 110,000.00 / COLTON TOWER CONSULTANTS 36,440.00 CONRAD & BISCHOFF INC. 35,589.60 / DANIELLE COOPER 71.75 / COOPER, SHAD 732.90 COUNTRY LANE GAS & GROCERIES 37.46 / CUMMINS ROCKY MOUNTAIN LLC 592.18 DAVIS & CANNON, LLP 200.00 / DAVES ELECTRONICS 15,036.34 RELENTLESS LLC DBA 599.00 / DIRECTV 131.98 DEPT. OF FIRE PREVENTION & ELECTRIC 590.50 / DOMINION ENERGY 239.82 DEPT OF WORKFORCE SERVICES 24,140.22 / ROBERT DOYLE 2,500.00 DULTMEIER SALES 189.47 / DUSTBUSTERS, INC. 80,551.53 EAGLE UNIFORM & SUPPLY CO. 352.53 / FLEETPRIDE 255.60 FORSGREN ASSOCIATES INC. 9,446.55 / FORCE, RAYMOND 8.47 / FRONT RANGE 445.43 GALLS, LLC 1,649.09 / JAMES GEHLHAUSEN 2,161.67 / GLACIER 2 GROUNDWATER 300.00 HARRIS CORPORATION - PSPC 757,919.70 / STEVE HARRISON 1,117.44 JENNIFER HAYWARD 61.14 / HD SUPPLY 254.00 / HELEN HEGARDT 1,041.67 HK CONTRACTORS, INC. 1,546,251.02 / HOBACK LAW LLC 1,480.25 INTERSTATE BATTERIES OF 1,677.40 / JOHN E. REID AND ASSOCIATES INC 795.00 J. J. KELLER 306.79 / STEVE KIPP 664.22 / KOMATSU EQUIPMENT 106.58 JANNA LEE 1,365.89 / K. C. LEHR 282.37 / JOHN LINN 85.66 MILFORD LOCKWOOD 70.24 / M & M TRANSFER INC. 12,732.40 CAROL A. MACKENZIE 65.53 / MAIL FINANCE 581.22 / MARK RISPOLI 20,012.00 MED-TECH RESOURCE INC. 215.25 / MMSGs 280.73 / JACLYN NELSON 36.79 NMS LABS 239.00 / OFFICE DEPOT 397.31 / OFFICE OUTLET 579.11 PAGING & WIRELESS SERVICE CENTER 154.25 / PACIFIC STEEL & RECYCLING 1,064.46 PETERBILT OF WYOMING 2,265.89 / PREVENTIVE HEALTH AND SAFETY 112.00 PINEDALE GLASS & MORE 35.00 / PINEDALE NATURAL GAS CO. 3,287.97 PLAINSMAN PRINTING & SUPPLY 1,113.83 / PRAXAIR DISTRIBUTION INC 1,201.01 PREMIER SITE DEVELOPMENT, LLC 2,836.82 / PRIORITY DISPATCH 1,100.00 CHRIS WEBB 225.00 / QUILL CORPORATION 741.00 REED'S READY-MIX AND CONST, INC 4,723.64 / RENDEZVOUS POINTE 7,930.00 RIDLEY'S FAMILY MARKETS 1,074.56 / THOMAS RINKER 32.40 ROCKY MOUNTAIN POWER 9,287.02 / RMUS 3,808.50 ROCKY MOUNTAIN YETI PINEDALE 419.94 / ROCK SPRINGS WINNELSON 610.43 ROCK SPRINGS WINLECTRIC CO 86.41 / DRU ROGERS 100.00 / PRESTON SCHELL 238.31 SUBLETTE COUNTY PREDATOR BOARD 12,775.11 SUBLETTE COUNTY SHERIFF'S OFFICE 500.00 / SEMI SERVICE INC. 1,239.68 SHADOW MOUNTAIN WATER OF WY 7.00 / KELSIE SLUYTER 50.00 / DAVID SMITH 548.72 MEGAN SMITH 55.05 / SOUTHWEST SUBLETTE COUNTY 37.00 SPECIALIZED PATHOLOGY CONSULTANTS 1,200.00 / STERICYCLE 6.50 STITCHIN POST 204.00 / SHAWN STREETER 510.27 SUBLETTE COMMUNICATIONS, INC. 110.00 / SUBLETTE CENTER 40,000.00 SUBLETTE EXAMINER 156.00 / T & L SALVAGE & REPAIR 235.00 / KENNA TANNER 230.35 TELETRACTORS, INCORPORATED 273,544.19 / THOMSON REUTERS-WEST 35.28 THE MASTER'S TOUCH, LLC 1,416.88 / THE ROSE LAW FIRM 1,660.00 UNION TELEPHONE 1,517.71 / UNIVERSITY OF WYOMING 330.00 / UW EXTENSION 75.00 VERIZON WIRELESS 200.05 / KINSY VOSS 368.96 / VITAL RECORDS CONTROL 153.98 WACO 175.00 / WYOMING ASSOCIATION OF COUNTY 325.00 / WEX BANK 2,147.99 WILLIAMS AUTOMOTIVE INC. 1,190.52 / SARA WINDBIGLER 86.00 / WRANGLER CAFE 19.18 WYOMING STATE 4H 538.50 / WYOMING DEPT OF AGRICULTURE 50.00 WYOMING MACHINERY COMPANY 26,611.95 / WYOMING STATE FORESTRY - SHOP 213.43 WYOMING VETERINARY CENTER LLC 197.50 / XEROX CORPORATION 78.94

It was moved by Commissioner Vickrey, seconded by Commissioner Bousman to approve 8/30/19 payroll in the amount of \$1,046,425.61. Motion carried.

It was moved by Commissioner Bousman, seconded by Commissioner Rawhouser to approve a 12% increase in the FY 2020 Cobra Rates. Motion carried.

Jeness Saxton, County Assessor, stated the Assessed Notice of Valuation changes resulted in a net of zero, therefore no signature was required from the Board. She explained the change of valuation process that had resulted in the prior tax protests and the methodology and reasons for the changes.

It was moved by Commissioner Bousman, seconded by Commissioner Noble to approve the Bond for Kellie Sellers, Treasurer for the Sublette County Weed & Pest Board. Motion carried.

It was moved by Commissioner Noble, seconded by Commissioner Bousman to approve the bond for Skylar Wilson, Surveyor, Sublette County.

It was moved by Commissioner Noble, seconded by Commissioner Bousman to appoint Andrea Lewis to the Sublette County Historic Preservation Board. Motion carried.

Old Business:

Commissioner Rawhouser stated he had toured Look Out Tower.

Commissioner Bousman stated he had participated in a conference call with the forest service regarding the good neighbor initiative. He said he is going to Washington, DC in the near future to participate in the P.I.L.T and S.R.S. meetings as well as the White House tour and fly in.

Commissioner Noble said he had participated in a walk through with the contractors and Fire Warden Cooper at the Luman Tower Site.

Commissioner Vickrey had attended the Enviremedial open house. He had also met with personnel at the Big Piney Library to discuss remodel options.

Dennis Fornstrom, Planning and Zoning Administrator, met with the Board to consider Nuisance Regulation No. 19-100365B. There was no motion to adopt the Resolution.

Fornstrom also presented a utility easement from Union Cellular for the new fiber optic line being installed. Chairman Burnett stated he would be more comfortable with a more detailed easement with narrower margins.

Dr. John T. Johnston met with the Board to provide information regarding the vaping epidemic. Also present were Janna Lee, Public Health; Trish Scott, Prevention Specialist; Alan Huston, Sanitarian; and Sheriff KC Lehr. Dr. Johnston requested the Board consider placing a ban on the sale of e-cigarettes and the ingredients to make them. He stated he would like Sublette County to set the example for other counties in Wyoming. The Board said they would take the recommendation under advisement.

Chairman Burnett advised the Board that Fire Warden Shad Cooper will not be requesting any time of fire ban at this time and does not need to meet with the Board.

It was moved by Commissioner Noble, seconded by Commissioner Bousman to recess the meeting for an Executive Session in accordance with W.S. 16-4-405(a)(iii) Litigation and W.S. 16-4-405(a)(ii) Personnel.

The Board resumed regular session. It was moved by Commissioner Rawhouser, seconded by Commissioner Bousman to advertise for a County Administrator who will also assume the duties of Human Resources. Motion carried. Commissioner Bousman recommended the annual salary range be between \$80,000 to \$95,000.

Meeting adjourned at 2:55 P.M.

BOARD OF COUNTY COMMISSIONERS
SUBLETTE COUNTY, WYOMING

David Burnett, Chairman

Attest:

Carrie S. Long, County Clerk