

## OFFICIAL COUNTY COMMISSIONERS' PROCEEDINGS

APRIL 5, 2022

The Board of County Commissioners met in regular session in the Commissioners Meeting Room of the Sublette County Courthouse on this date at 9:00 a.m. with Joel Bousman, Doug Vickrey, Sam White, Dave Stephens, Matt Gaffney, Clayton Melinkovich, Brady Oltman representing the Pinedale Roundup, and Carrie Long, County Clerk, present. Commissioner Noble was excused.

Chairman Bousman led those present in the Pledge of Allegiance.

The agenda was approved on motion by Commissioner Vickrey, seconded by Commissioner White with the addition of Union Wireless after Road & Bridge and the removal of Mountain States Legal Foundation. Motion carried.

The minutes from the previous regular meeting held on 3/15/22 were approved and ordered filed on motion by Commissioner Stephens, seconded by Commissioner Vickrey. Motion carried.

Billy Pape, Road & Bridge, updated the Board on activities.

Eric Sackett, Rio Verde Engineering, updated the Board on phase three of the Cottonwood / Ryegrass project. Sackett also advised the Board that the proposed replacement of the New Fork River bridge by WDOT is an acceptable proposal.

Robin Clover, SAFV, read the Sexual Assault Awareness Month Resolution. The Resolution was approved on motion by Commissioner Vickrey, seconded by Commissioner White. Motion carried.

Clover also introduced Amber Anderson as the new program manager for the TANF grant. Clover is retiring at the end of April.

Anderson reviewed the annual report for the Pinedale Aquatic Center Joint Powers Board.

Todd Hurd, Forsgen Associates, updated the Board on projects.

- Daniel Fire Hall – pumps are in but controllers are not. Will also need to install an additional breaker for the generator. Should still have about \$35,000 left in the force account.
- Fair Grounds Cupola removal – Commissioner White made a motion to approve the contract with Premier Site Development. Commissioner Vickrey seconded the motion. Motion carried.
- Big Piney Library – on schedule for completion by the end of July.
- Rendezvous Point garage fire – the trusses can be repaired and should cost about \$10,000.

Rich Greenwood, Greenwood mapping, presented bids for proposed aerial photography. Chairman Bousman requested Greenwood to review the specs and bids and make recommendation at the next meeting.

Clayton Melinkovich, Deputy County Attorney, and Dave Doorn, Hospital District, discussed USDA loan update and Public Health housing clarifications.

Melinkovich presented three contracts involving the Golf Course: The Restaurant Lease, Pro-shop Contract, and Golf Course Manager Contract. Commissioner White made a motion to approve the three contracts. Commissioner Stephens seconded the motion. Motion carried.

Melinkovich also presented a contract for approval with High Country Behavioral Health for mental health services and substance abuse treatment. Commissioner White made a motion to approve the contract, seconded by Commissioner Stephens. Motion carried.

In accordance with public notice published in the Pinedale Roundup on April 1, 2022 public hearing was held for the transfer of funds in the amount of \$400,509.79 from the following accounts: Commissioners – Special Attorney, \$359,798.79; Depreciation Reserve – Economic Development, \$25,000.00; General Fund – Visitor Center, \$15,711.00 to supplement the following funds: Depreciation Reserve – Tax Refund, \$359,798.79; Visitor Center – Coordinator Salary, \$25,000.00; Visitor Center – Staff Salary, \$10,000.00; Visitor Center – Mileage & Maintenance, \$800.00; Visitor Center – Office Supplies, \$711.00; Visitor Center – Office Equipment, \$700.00; Visitor Center – Utilities, \$3,000.00; Visitor Center – Telephone, \$500.00. It was moved by Commissioner White, seconded by Commissioner Vickrey to approve Resolution 23-100437B, authorizing transfer of county budget funds. Motion carried.

Commissioner White made a motion to approve the request for a variance to the required 25-foot setback to allow for a 5-foot encroachment of the front setback line from Charles & Jena Prior for property located at 3 Flint Trail, pending formal approval of the variance from the applicable Home Owners

Association. Commissioner Stephens seconded the motion. Motion carried, 3-1 with Commissioner Vickrey voting nay.

Commissioner White made a motion to approve a conditional use request for operation of a guest ranch submitted by Wyatt and Leah Zupan representing the Double J Ranch located west of Daniel on Hwy 354, the motion was stated to not include Planning & Zoning Board requirement of submitting a business plan. Commissioner Stephens seconded the motion. Motion carried.

Commissioner White made a motion to approve a request for change in zoning district boundary from Jacklynn & Kasey Marincic for property located within Lots 1 and 2 of the Daniel Meadows Commercial Lots from the current highway Commercial Zoning to Light Industrial Zoning, to allow for the development of a proposed firewood business. The motion was stated to include stipulation #2 as recommended by the Planning & Zoning Board. Motion carried 3 to 1 with Commissioner Stephens voting nay.

Payroll, in the amount of \$980,421.77 was approved on motion by Commissioner White, seconded by Commissioner Vickrey. Motion carried.

Accounts Payable, along with additional vouchers, was approved on motion by Commissioner White, seconded by Commissioner Stephens. Motion carried.

AMERICAN FAMILY LIFE ASSURANCE 4,424.08 / SUBLETTE COUNTY PAYROLL ACCT 4,295.00 GREAT-WEST TRUST COMPANY, LLC 12,006.50 / SUBLETTE COUNTY PAYROLL ACCT. 419.00 SUBLETTE COUNTY PAYROLL 5,401.01 / 056-NCPERS WYOMING 160.00 NEW YORK LIFE 1,168.81 / SUBLETTE COUNTY PAYROLL ACCT 339,187.16 SUBLETTE CO PAYROLL ACCT 51,331.83 / SUBLETTE COUNTY 1,000.00 / VALIC 58.82 WYOMING RETIREMENT SYSTEM 170,770.92 / WYOMING RETIREMENT SYSTEM 1,443.75 AAF INTERNATIONAL 712.02 / ABS ARCHITECTURAL 527.00 / ADP,LLC 1,812.57 ALTITUDE DRUG LLC 37.96 / AMAZON CAPITAL SERVICES 207.94 / AMAZON 29.88 A. PLEASANT CONSTRUCTION 313,452.27 / AARON ARNE 546.99 / ASPEN TRAVEL 2,500.09 A TO Z HARDWARE 29.98 / AT&T LONG DISTANCE 112.16 AXON ENTERPRISE, INC. 2,450.01 / MARYLISA BAXLEY 207.96 / BELVEAL'S SIGNS 12.00 BILLINGS POLICE DEPARTMENT 750.00 / TRAVIS BING 70.00 / TRAVIS BINGHAM 555.41 BLUE 360 MEDIA LLC 162.75 / BOMGAARS 534.63 / BROWNELLS, INC. 4,547.00 BURNEY & COMPANY 32.30 / RUSSELL BURTON 510.77 / SCOTT CAMPBELL 136.92 CDW GOVERNMENT, INC. 3,304.33 / CENTURYLINK 11,466.12 / CENTURYLINK 3,443.34 COMPRESSION LEASING SERVICES, INC. 1,083.13 / CONRAD & BISCHOFF INC. 4,594.50 CONFERENCE ON CRIMES AGAINST WOMEN 500.00 / CREST/GOOD MAANUFACTURING 138.06 DANIEL JUNCTION 149.38 / DAVES ELECTRONICS 1,016.20 DEQ SOLID WASTE DIVISION 2,207.46 / DIRECTV 153.24 / DJ'S GLASS PLUS 340.00 DRIVERS LICENSE GUIDE COMPANY 482.50 / DOI/BLM 1,210.15 DOMINION ENERGY 8,164.31 / GREGORY DOOLEY 825.00 DEPT OF WORKFORCE SERVICES 21,843.82 / D. SWAIN DESIGN 1,500.00 DULTMEIER SALES 173.45 / THE DUNN GOOD COMPANY 754.77 E & L MOTORS, INC. 42,016.00 / EAGLE OF CODY 122.00 EAGLE UNIFORM & SUPPLY CO. 432.81 / E.C.M.S. 60.77 ELECTION SYSTEMS & SOFTWARE 19.80 / ENVIROMENTAL SYSTEMS 750.00 FASTENAL COMPANY 196.80 / F.B.MCFADDEN WHOLESALE 132.75 FIRE ENGINEERING COMPANY 4,080.00 / FLEETPRIDE 886.58 FLOW RIGHT PLUMBING & HEATING 95.20 / FLOYD'S TRUCK CENTER 473.04 FORSGREN ASSOCIATES INC. 1,868.75 / GALLS, LLC 1,917.52 GARMIN SERVICES, INC. 19.95 / GENERAL PACIFIC,INC 6,969.00 F. GASTON GOSAR 272.00 / GREENWOOD MAPPING, INC. 2,655.00 HAMPTON - RAWLINS 192.00 / HAMPTON INN - RIVERTON 96.00 HARRIS GOVERN FT. COLLINS 150.00 / HIGH COUNTRY BEHAVIORAL HEALTH 2,631.50 HELEN HEGARDT 1,041.67 / HOLLAND & HART LLP 3,668.50 HONNEN EQUIPMENT CO. 9,703.06 / INTERSTATE BATTERIES OF 629.80 J.D. POWER 225.00 / ANDREA JEAN 312.33 / JEN MATOSKY 196.56 KIMBALL MIDWEST 448.50 / STEVE KIPP 397.90 / KLIM 399.83 / ANGIE KOLIS 87.68 KENWORTH SALES COMPANY 44.97 / ROBERT LAING 50.00 / TRAVIS LANNING 250.00 LA POLICE GEAR, INC. 118.52 / LARRY H MILLER JEEP DODGE 286.50 JANNA LEE 2,773.45 / LEONARD PETROLEUM EQUIPMENT 1,058.74 L. N. CURTIS & SONS 7,744.34 / M & M TRANSFER INC. 18,876.70 MAGNET FORENSICS USA, INC 3,120.00 / MANSUR, KRYSTAL 55.64 / MIDWAY MALL 63.17 JAMES MITCHELL 83.32 / MOUNTAIN WEST ELECTRICAL SERVICES, 9,495.00 NATIONAL TOOL WAREHOUSE 179.99 / NEILSON'S FURNITURE & APPL 1,633.99 JACLYN NELSON 56.75 / MONTY NICKERSON 25.80 / NO HASSLE AUTO GLASS,LLC 2,001.18 OFFICE ALLY 35.00 / OFFICE DEPOT 318.52 / OFFICE OUTLET 596.31 OTIS ELEVATOR COMPANY 2,351.52 / PACIFIC OFFICE AUTOMATION 161.00 PACIFIC STEEL & RECYCLING 155.34 / PEAK POWDER COATING, INC 475.00 PERFORMANCE TECH, LLC 493.27 / PETE'S DIESEL REPAIR,INC 5,154.76 PETERBILT OF WYOMING 2,401.81 / PINEDALE AUTO SUPPLY 41.94 PINEDALE NATURAL GAS CO. 16,759.87 / PINEDALE ROUNDUP 90.00 POC NETWORK TECHNOLOGIES 474.00 / CHRIS WEBB 1,762.47 QPR INSTITUTE, INC 765.00 / QUILL CORPORATION 918.12 RELADYNE WEST, LLC 43,072.73 / RENDEZVOUS POINTE 6,493.50 RIDLEY'S FAMILY MARKETS 9.98 / RIGGING FOR RESCUE,

LLC 7,000.00 RIO VERDE ENGINEERING 26,274.98 / RIVERA LODGE 420.00 ROCKY MOUNTAIN OILFIELD WAREHOUSE 1,377.90 / ROCKY MOUNTAIN POWER 17,948.30 ROCKY MOUNTAIN COMPETITIVE SOLUTION 60.26 / ROCK SPRINGS WINNELSON 840.85 R.S. HUGHES COMPANY INC 2,911.06 / SAFETY SUPPLY & SIGN CO. INC 6,012.19 SALT LAKE WHOLESALE SPORTS 424.00 / JENESS SAXTON 12.88 SUBLETTE COUNTY 4-H FOUNDATION 143.80 SUBLETTE COUNTY CHAMBER OF COMMERCE 120.00 SUBLETTE COUNTY HOSPITAL DISTRICT 27,135.10 / DON SCHOOLEY 50.00 SUBLETTE COUNTY PREDATOR BOARD 2,696.34 SUBLETTE COUNTY SHERIFF'S OFFICE 493.90 / SEMI SERVICE INC. 8,173.11 DAVID SIEFKES 214.77 / MARDY SLEIGHT 35.65 / STEPHANIE SPRENGER 42.90 ST. JOHN'S MEDICAL CENTER 314.00 / STATE OF WYOMING 2,937.55 SUBLETTE COMMUNICATIONS, INC. 900.00 / SUBLETTE CENTER 35,150.00 SUBLETTE EXAMINER 90.00 / TOBY TERRELL 411.22 / THOMSON REUTERS-WEST 40.40 TIME PAYMENT CORP 330.00 / THE MASTER'S TOUCH, LLC 888.13 TOWN OF PINEDALE 196.00 / TRI-STATE TRUCK & EQUIPMENT INC 738.86 TRISHA SCOTT CMT, LPC 727.39 / TODD R. LIEBELT 174.95 / KARSON TURNER 189.00 UNION TELEPHONE 2,839.40 / UNIVERSITY OF WYOMING 5,608.50 VALLEY WIDE COOPERATIVE 2,975.44 / VERIZON WIRELESS 9,716.15 VOIANCE LANGUAGE SERVICES 25.00 / WATTS STEAM STORE, INC. 2,314.15 WAVINGATYOU.COM 306.00 / WAXIE SANITARY SUPPLY 2,745.99 / PEGGY WEBER 210.00 WESTATE MACHINERY COMPANY 2,355.24 / WEX BANK 607.69 WYOMING FIRE CHIEFS' ASSOCIATION 100.00 / WILLIAMS AUTOMOTIVE INC. 198.17 WIND RIVER WEB SERVICES LLC 100.00 / WYOMING LAW ENFORCEMENT ACADEMY 620.00 WORLD WASH LLC 625.00 / WYOMING STATE BOARD OF PHARMACY 80.00 WYOMING MACHINERY COMPANY 11,132.99 / WYOMING FIRST AID & SAFETY 161.44 WYOMING WATERWORKS, LLC 65.00 / Y2 CONSULTANTS, LLC 2,609.00 PACIFIC OFFICE AUTOMATION 289.54

A catering permit for Eagle Bar was approved on motion by Commissioner White, seconded by Commissioner Stephens, for an event occurring at the Fair Grounds on April 9, 2022. Motion carried.

Lease with Darrell Snyder was table for further discussion.

Commissioner White made a motion to approve a tax roll correction in the amount of \$34.75 for GPO Operations, LLC. Commissioner Stephens seconded the motion. Motion carried.

A motion was made by Commissioner Stephens, seconded by Commissioner Vickrey to adjourn to Executive Session pursuant to W.S. 16-4-405(a)(ix), information classified by law. Motion carried.

Open session resumed. Commissioner White made a motion to award the \$500 Commissioner Scholarships to: Zane Hayward, Autumn Wright, and Cory Phelps with Cora Murphy as alternate. Commissioner Vickrey seconded the motion. Motion carried.

Meeting adjourned at 2:30 p.m.

BOARD OF COUNTY COMMISSIONERS  
SUBLETTE COUNTY, WYOMING

/s/ Joel Bousman, Chairman

Attest:

/s/ Carrie S. Long, County Clerk