

OFFICIAL COUNTY COMMISSIONERS PROCEEDINGS

JANUARY 5, 2021

The Board of County Commissioners met in regular session in the Lovatt Room of the Sublette County Library on this date with Joel Bousman, Tom Noble, Doug Vickrey, Sam White, Dave Stephens, Mike Crosson, Matt Gaffney, and Carrie Long, County Clerk, present.

The meeting was opened by senior Commissioner Bousman who led those present in the Pledge of Allegiance.

It was moved by Commissioner Vickrey, seconded by Commissioner Stephens to nominate Commissioner Bousman to a two-year term as Chairman. Motion carried.

It was moved by Commissioner Stephens, seconded by Commissioner White to nominate Commissioner Vickrey as Vice-Chairman. It was moved by Commissioner White, seconded by Commissioner Stephens to nominate Commissioner Noble as Vice-Chairman. Commissioner Noble was elected as Vice-Chairman with two votes (Vickrey and White). Commissioner Vickrey received one vote from Commissioner Stephens.

Chairman Bousman stated the agenda would need to be amended to change the open positions on the Ag Board from one to two. Also, discussion regarding the resignation of Sanitarian was added to Matt Gaffney's portion of the agenda.

The minutes from the preceding meeting on December 15 were approved and ordered filed on motion by Commissioner Noble, seconded by Commissioner Vickrey. Motion carried.

In accordance with W.S. 8-4-101 the following holidays were adopted for 2021: Monday, January 18, Martin Luther King, Jr. Birthday and Wyoming Equality Day; February 15, Monday, President's Day; Monday, May 31, Memorial Day; Monday, July 5, Independence Day; Monday, September 6, Labor Day; Thursday, November 11, Veteran's Day; Thursday and Friday, November 25 & 26, Thanksgiving; Friday, December 24, Christmas Eve; Friday, December 31, New Year's Eve; on motion by Commissioner Stephens, seconded by Commissioner Noble. Motion carried.

The Board approved the meeting schedule of 2021 being the 1st and 3rd Tuesday of the month. Budget workshops were scheduled for June 2-4 (with the 2nd in Marbleton.) Budget Hearing scheduled for July 19; Mill Levy set for August 2; the meetings on March 23, October 19, and November 16 to be held in Marbleton on motion by Commissioner Noble, seconded by Commissioner Stephens. Motion carried.

Billy Pape, Road & Bridge Superintendent, updated the Board on current activities.

Eric Sackett, Rio Verde Engineering, stated he would bring summaries of all projects to the next scheduled meeting.

Mike Jackson, Rio Verde Engineering, stated the Hoback Ranches Mitigation project was complete and he would meet with Matt next meeting to close out the project.

Matt Gaffney, County Administrator, advised the Board the Sanitarian, Alan Huston, had submitted his resignation effective January 31. Gaffney advised the Board that Sublette County was one of 5 counties in the state with an MOU with the Department of Agriculture to provide the service of Sanitarian and requested direction from the Board on filling the position or terminating the MOU. Chairman Bousman requested Gaffney discuss options with the Department of Ag and give recommendation at the next meeting.

Gaffney advised the prior Board Chairman, David Burnett, acted as Commission representative on the Sublette County Covid task force and requested direction from the Board as to a replacement. Commissioner Noble recommended Commissioner Vickrey to fill the vacancy. Commissioner Vickrey accepted the appointment from Chairman Bousman.

Gaffney also presented the bids for the Telecommunications contract. He explained the scope of the project was to replace all the telephones in all county facilities. Wazitech was Gaffney's recommendation for the project. It was moved by Commissioner White, seconded by Commissioner Noble to accept the recommendation. Commissioner Vickrey made a motion to table the decision until the next meeting,

motion did not receive a second. Motion to accept Wazitech passed 4 to 1 with Commissioner Vickrey voting nay.

Shad Cooper, Fire Warden, stated a bid had been received for the 1989 Autocar Structural Engine for the asking price of \$15,000. It was moved by Commissioner Noble, seconded by Commissioner Stephens to accept the bid. Motion carried.

Janna Lee, Public Health, updated the Board on the current Covid Vaccine distribution and requested permission to close the clinic on Tuesday and Thursday afternoons in order to staff the immunization sites. The Board agreed to the temporary closures with direction to let the public know about the closures.

Lee also presented and MOU between the Wyoming Department of Health, Public Health Division and Sublette County setting for the conditions by which the County shall utilize grant funds for COVID-19 disease surveillance and testing activities in an amount not to exceed \$119,412.00. It was moved by Commissioner Noble, seconded by Commissioner Stephens to approve the contract to June 30, 2021. Motion carried.

Trisha Scott, Public Health, presented the MOU between Sublette Prevention Coalition and Sublette County. It was moved by Commissioner Vickrey, seconded by Commissioner Stephens to approve the contract. Motion carried.

Board Appointments: It was moved by Commissioner White, seconded by Commissioner Vickrey to appoint Nancy Espenschied to a 5-year term on the Fair Board. Motion carried. It was moved by Commissioner Stephens, seconded by Commissioner Noble to appoint Chad Hayward, Jennifer Reese and Suzy Michnevich to 4-year terms on the Weed & Pest District. Motion carried. It was moved by Commissioner Noble, seconded by Commissioner White to appoint Josh Adams to a 3-year term on the Predator Board. Motion carried. It was moved by Commissioner Vickrey, seconded by Commissioner Stephens to appoint Todd Stevie and Landa Guio to 3-year terms on the Ag Board. Motion carried. It was moved by Commissioner Noble, seconded by Commissioner Vickrey to appoint Trisha Scott to a 5-year term on the Recreation Board. Motion carried. It was moved by Commissioner Vickrey, seconded by Commissioner White to appoint Carmel Kail to the Sublette County Certified Local Government – Historical Preservation Board to a 3-year term. Motion carried.

It was moved by Commissioner Noble, seconded by Commissioner White to approve accounts payable.

SUBLETTE CO PAYROLL ACCT 200,000.00 / AMERICAN FAMILY LIFE ASSURANCE 4,471.59
SUBLETTE COUNTY PAYROLL ACCT 2,400.00 / GREAT-WEST TRUST COMPANY, LLC
18,815.00 SUBLETTE COUNTY PAYROLL ACCT. 450.75 JEFFERSON PILOT FINANCIAL
INSURANCE 8,472.39 / 056-NCPERS WYOMING 176.00 NEW YORK LIFE 1,281.81 / SUBLETTE
COUNTY PAYROLL ACCT 374,433.25 SUBLETTE CO PAYROLL ACCT 51,422.83 / SUBLETTE
COUNTY 1,000.00 / VALIC 58.82 WYOMING RETIREMENT SYSTEM 1,612.50 / WYOMING
RETIREMENT SYSTEM 181,302.32 ADP,LLC 603.00 / AIRGAS USA, LLC 638.62 / ALERT SENSE,
INC. 4,500.00 ALL AMERICAN FUEL COMPANY, INC. 270.21 / AMAZON CAPITAL SERVICES
234.49 AMERICAN EQUIPMENT, INC. 1,142.00 / AMERIGAS 869.87 / A TO Z HARDWARE 5.96
AT&T 25.00 / AVAIL VALLEY CONSTRUCTION - WY, LLC 70,515.73 MARYLISA BAXLEY
35.00 / BELVEAL'S SIGNS 37.50 / TRAVIS BING 160.00 B-N-C TRASH SERVICE INC. 75.00 / BOB
BARKER COMPANY, INC. 423.49 BOMGAARS 602.46 / JOEL E. BOUSMAN 140.00 / BUCKY'S
OUTDOOR, L.L.C. 58.98 CARRIER CORPORATION 759.00 / ROBIN CARNES 51.00
CONSOLIDATED ELECTRICAL DISTRIBUTOR 1,219.93 / CENTURYLINK 17,377.93
CENTURYLINK 2,155.85 / JOANIE CHRISTIE 251.95 / MICHAEL CHRISTIE 160.40 CNA SURETY
50.00 / CONRAD & BISCHOFF INC. 45,450.05 CONTROL SOLUTIONS, INC. 516.98 / BRUCE
COOPER 1,130.00 / COOPER, SHAD 41.60 COUNTRY LANE GAS & GROCERIES 84.20 / CURTIS
COVILL 1,082.06 / CROWN TROPHY 42.80 D.A. SCREENING 470.00 / DAVIS & CANNON, LLP
200.00 / DAVES ELECTRONICS 14,281.32 DELL MARKETING LP 2,279.78 / DIRECTV 360.23 /
DOMINION ENERGY 3,154.56 DEPT OF WORKFORCE SERVICES 24,290.33 / D. SWAIN DESIGN
1,527.05 STEPHEN DUNNING 539.65 / EAGLE UNIFORM & SUPPLY CO. 502.95 / E.C.M.S. 22.69
FLOYD'S TRUCK CENTER 31.39 / FORSGREN ASSOCIATES INC. 18,857.50 DENNIS
FORNSTROM 15.59 / GALLS, LLC 16,108.30 / GARMIN SERVICES, INC. 136.42 HELEN
HEGARDT 1,041.67 / HOLIDAY INN OF CODY 1,230.67 HONNEN EQUIPMENT CO. 11,034.49 /
IAAO 220.00 / INTERSTATE BATTERIES OF 913.65 JACK'S BUMPERS 2,900.00 / JACKSON
HOLE COMMUNITY 481.00 / J. J. KELLER 393.47 JME FIRE & HOIST PROTECTION, INC
3,037.80 / KIMBALL MIDWEST 82.36 ANGELA KOLIS 25.95 / KOMATSU EQUIPMENT 1,341.93 /

ROBERT LAING 50.00 TRAVIS LANNING 357.15 / LARRY H. MILLER 42.86 / JANNA LEE 92.80
LIGHTHOUSE UNIFORM CO 40.15 / L. N. CURTIS & SONS 13,802.61 LR COMMUNICATIONS,
INC. 118.00 / M & M TRANSFER INC. 13,309.42 MATTHEW BENDER & CO., INC. 182.10 /
MEDIBADGE, INC. 87.57 / MIDWAY MALL 11.97 ML INDUSTRIAL SERVICE INC 8,325.00 /
JANET MONTGOMERY 54.29 MOOSELY MAILBOXES 22.14 / MOUNTAIN
ALARM/WATCHGUARD 120.00 MSC INDUSTRIAL SUPPLY CO 261.10 / NO HASSLE AUTO
GLASS LLC 289.00 NUTECH SPECIALTIES INC 743.16 / OBO'S MARKET & DELI, LLC 123.68
OFFICE DEPOT 131.76 / OFFICE OUTLET 514.98 / OHD, LLLP 860.00 OTIS ELEVATOR
COMPANY 2,212.44 / PACIFIC OFFICE AUTOMATION 415.31 PACIFIC STEEL & RECYCLING
985.46 / PAUL ROCK APPRAISALS, INC. 3,000.00 PERFORMANCE TECH, LLC 180.00 /
PETERBILT OF WYOMING 4,100.83 PINEDALE AUTO SUPPLY 100.97 / PINEDALE NATURAL
GAS CO. 15,200.23 PINEDALE PRESCHOOL 40,000.00 / PREVENT FIRE LLC 88.99 QUILL
CORPORATION 1,129.41 / REBEL AUTO PARTS 659.21 / REED SMITH LLP 237.90
RENDEZVOUS POINTE 8,336.00 / RIDLEY'S FAMILY MARKETS 189.28 ROCKY MOUNTAIN
POWER 28,386.47 / ROCKY MOUNTAIN COMPETITIVE SOLUTION 456.03 ROCKY MOUNTAIN
YETI PINEDALE 7,795.91 / ROCK SPRINGS WINNELSON 818.57 DON SCHOOLEY 50.00 /
SUBLETTE COUNTY PREDATOR BOARD 1,595.66 SUBLETTE COUNTY RURAL HEALTH
16,256.50 / SECRETARY OF STATE 60.00 SEMI SERVICE INC. 463.83 / SHADOW MOUNTAIN
WATER OF WY 15.00 SHERMAN CONSTRUCTION 2,770.00 / SHERWIN-WILLIAMS CO.
2,390.00 SIEGELS UNIFORMS 209.98 / SPECIALIZED PATHOLOGY CONSULTANTS 1,250.00 ST.
JOHN'S MEDICAL CENTER 28,436.08 / SUBLETTE CENTER 37,000.00 SUBLETTE VETERINARY
SERVICES, INC. 127.60 / KENNA TANNER 397.90 TEGELER AND ASSOCIATES 8,451.00 /
THOMSON REUTERS-WEST 1,668.83 TIME PAYMENT CORP 330.00 / THE TIRE DEN, INC.
4,054.78 / TOWN OF PINEDALE 112.50 TENNANT SALES AND SERVICE COMPANY 775.70
TETON YOUTH & FAMILY SERVICES 14,094.00 / UNION TELEPHONE 1,241.76 VERIZON
WIRELESS 392.10 / WATTS STEAM STORE, INC. 2,076.00 WAXIE SANITARY SUPPLY 1,633.79 /
WEIDNER FIRE 1,950.70 WESTECH EQUIPMENT 879.62 / WESTERN TIRE RECYCLERS LLC
34,170.00 WEX BANK 393.17 / WH SERVICES, LLC 885.00 / WILLIAMS AUTOMOTIVE INC.
168.68 WILDRED SERVICES 1,300.00 / WY STATE FIRE MARSHAL'S OFFICE 411.57 WYOMING
STATE 4-H FOUNDATION 20,656.00 / WYOMING MACHINERY COMPANY 27,243.95
WYOMING FIRST AID & SAFETY 150.47 / WYODATA SECURITY INC 140.00 WYOMING
WATERWORKS, LLC 104.50 / XEROX CORPORATION 2,375.03

It was moved by Commissioner White, seconded by Commissioner Vickrey to approve payroll in the amount of \$1,070,312.18. Motion carried.

It was moved by Commissioner Noble, seconded by Commissioner White to approve the following Catering Permits:

- Elkhorn Trading Post (1/8-1/10) – Welcome to 2021
- Elkhorn Trading Post (1/15-1/18) – Martin Luther King Jr. Holiday Weekend
- Elkhorn Trading Post (1/22-1/24) – Ice Skating at the Ice Bar
- Elkhorn Trading Post (1/29-1/31) – Fat Bike Weekend

Motion carried.

Old Business: Commissioner Noble stated he would like to see the pre-commission meeting breakfast resume. Chairman Bousman instructed Gaffney to check with Rendezvous point regarding the once-a-month breakfast.

Meeting adjourned at 11:30 a.m.

BOARD OF COUNTY COMMISSIONERS
SUBLETTE COUNTY, WYOMING

/s/ Joel Bousman, Chairman

Attest:

/s/ Carrie S. Long, County Clerk